

User Guide - eDane/Java

Content

1. INTRODUCTION.....	2
ADVANTAGES OF THE APPLICATION USING.....	2
TECHNICAL REQUIREMENTS	2
SUPPORTED TAX DOCUMENT TYPES	3
EASY INSTALLATION AND START	3
OFF- LINE MODE.....	6
2. WORK WITH THE APPLICATION.....	7
3. COMPLETING THE TAX DOCUMENT FORM.....	10
4. DOCUMENT CHECK/CONTROL	12
5. WORK WITH ATTACHMENTS.....	13
6. DOCUMENT SIGNING WITH A QUALIFIED ELECTRONIC SIGNATURE (KEP) OR ADVANCED ELECTRONIC SIGNATURE (ZDEP)	16
INITIALIZATION OF THE SIGNATURE COMPONENT	19
SETTINGS CHANGE	22
7. SENDING THE DOCUMENT TO THE ELECTRONIC REGISTRY OF THE TAX ADMINISTRATOR	23
8. SUBMISSION OF OVERSIZED SUBMISSIONS (DAC7).....	25
9. SUBMISSION OF OVERSIZED SUBMISSIONS (CESOP).....	28
10. ELECTRONIC REGISTRY	30
LOGIN	30
LIST OF SUBMITTED DOCUMENTS	31
LIST OF RECEIVED DOCUMENTS AND CONFIRMATIONS.....	33
OFFICIAL DOCUMENTS	35
LIST OF OVERSIZED SUBMISSIONS	39
11. NEW DOCUMENT.....	39
12. LOADING A DOCUMENT FROM AN XML FILE	40
13. SAVING TO AN XML FILE	41
14. DOCUMENT PRINTING	42
15. PRINT CONFIRMATION OF SUBMISSION BY NON-ELECTRONIC MEANS	45
16. STARTUP SETTINGS.....	47
17. UPDATE OF THE TAX DOCUMENT FORMS.....	47
18. LIST OF SUBJECTS/ENTITIES	48
19. PROXY SETTINGS	50
20. SWITCHING THE EDANE/JAVA LANGUAGE VERSION	51

1. Introduction

The *eDane/Java* application is a multi-platform application using Java technology. It is intended for users communicating on behalf of tax subjects, based on an agreement on electronic delivery, for the purpose of:

- filling-out tax documents
- sending documents to the Electronic Registry of the Financial Administration of the SR
- receiving documents from the Electronic Registry of the Financial Administration of the SR

Advantages of the application using

- independence on the Financial Administration Portal when filling out the form and sending it to the registry of the tax administrator
- automatic update of the application at start
- independence from the operating system platform
- built-in checks of filled-in document values, including user notification of incorrectly filled-in items
- possibility of saving identification data about the tax subject for the purpose of pre-filling in the forms of the tax form
- availability of instructions for filling-out the tax document and help for correct filling-in of individual lines
- support for saving and loading document data from an XML format data file (the user can load data from a file that was created by other software, or may interrupt the filling of the document and later correct and supplement the data in it)
- electronic tag is built-in the application, it does not require any special installation
- the signer components are built in the application, they only require to confirm installation during the start of application
- immediate evaluation of the success of sending the document to the electronic registry (correctness of the certificate, authorization of the user to submit the document on behalf of the tax subject)
- the document printing in accordance with the recommended pattern

Technical requirements

- D.Suite application, or D.Launcher 2 application
(Warning: eDANE/Java does not support 32bit versions GNU/Linux)
- Web browser
- Adobe Reader 9 viewer of PDF files, and newer ones

Supported tax document types

The application allows to work with electronic forms of tax documents developed by eForm technology. Forms are distributed from a central repository. The range of forms displayed in the eDANE application is determined by the application user himself through his own settings.

WARNING NOTICE:

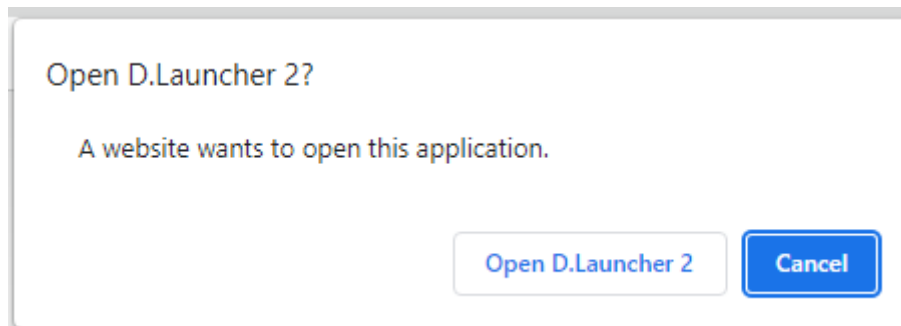
The visual appearance of the eForm document is adapted to automatic data processing, and it is different from the print pattern.

Easy installation and start

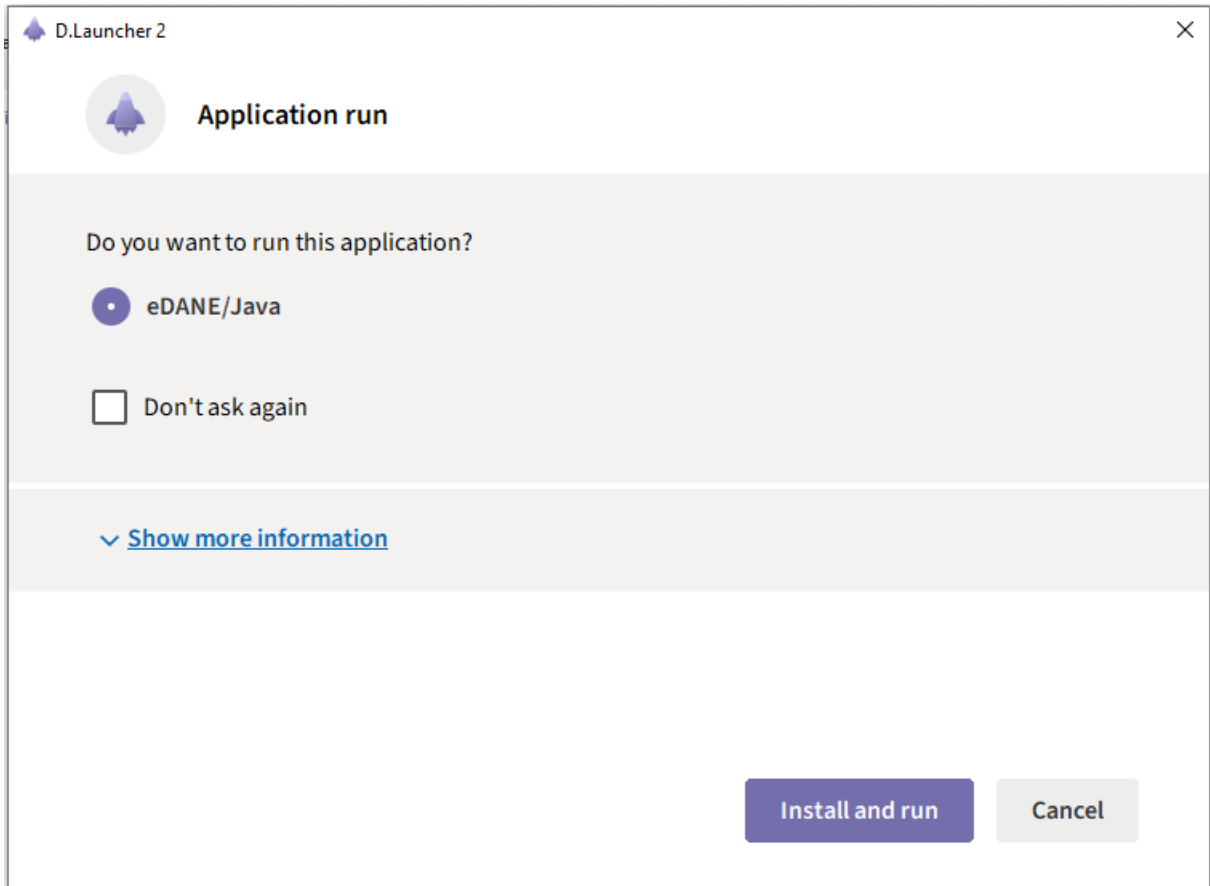
The installation process of the application requires an active Internet connection. The installation entry point is located on the Financial Administration website.



After clicking on the icon (link), on the user's screen will be displayed:

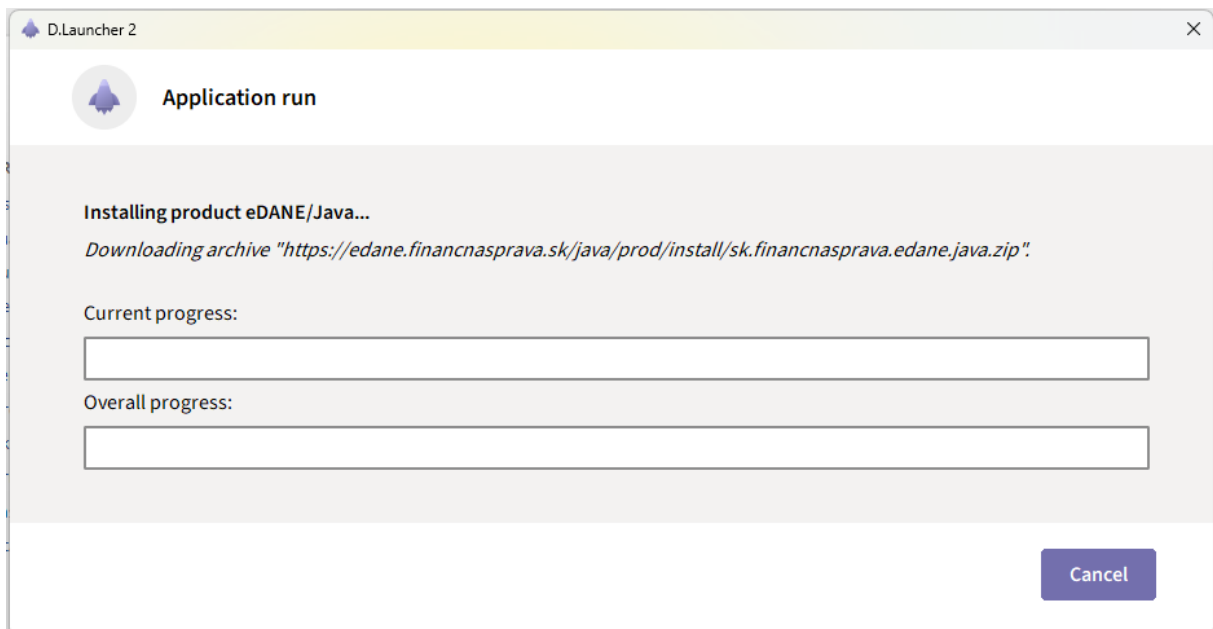


The user presses the "Open D.Launcher 2" button (Open/Run D.Launcher 2). Subsequently, D.Launcher 2 will appear, which is intended for installing and running eDANE/Java application:



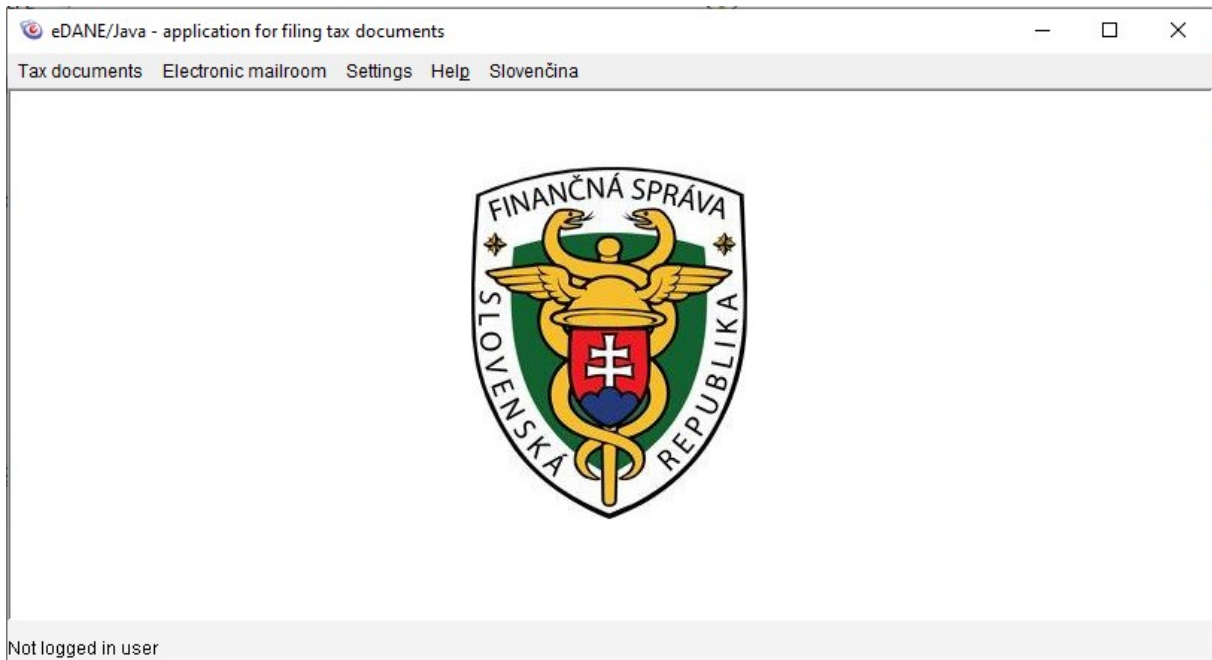
The user have to confirm „***Install and run***“.

Installation progress:

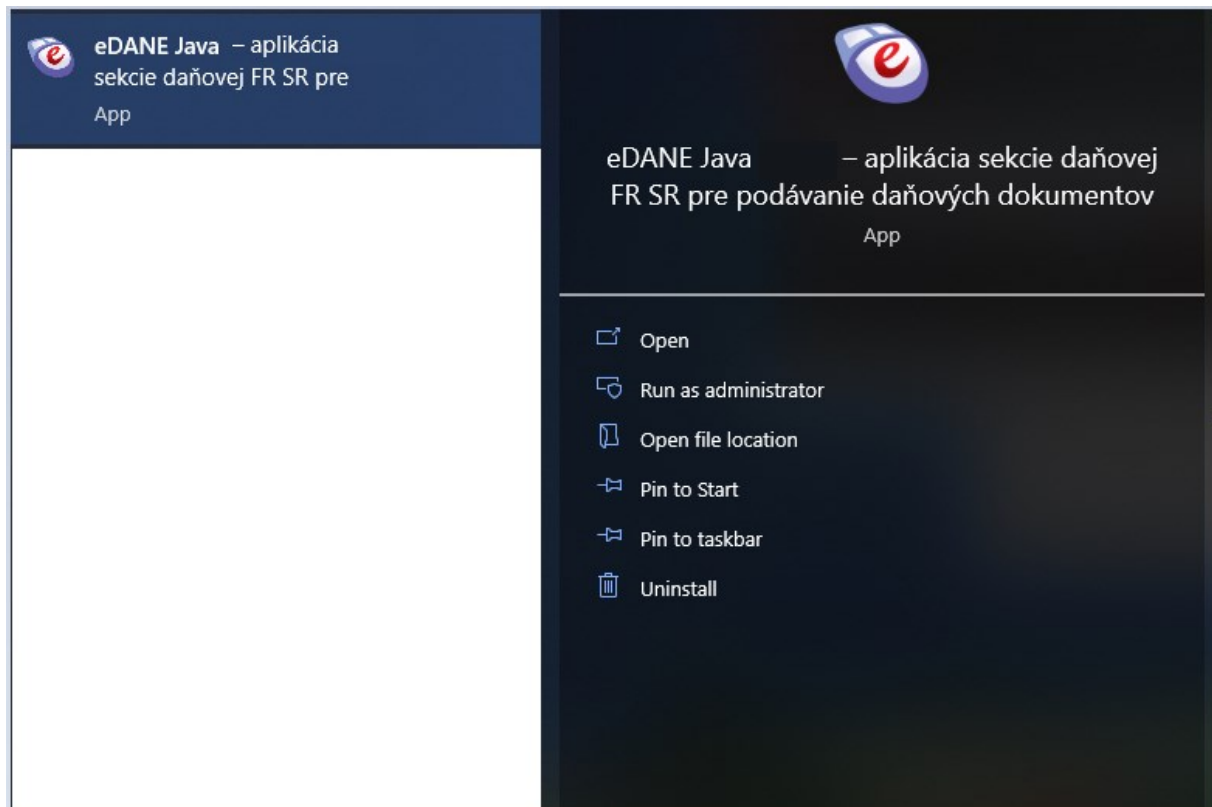


After successful installation, the home screen of the application will be displayed.





At the same time, a link is created in the start menu, which the user may use in the future to start the application (the link on the desktop screen is not created).

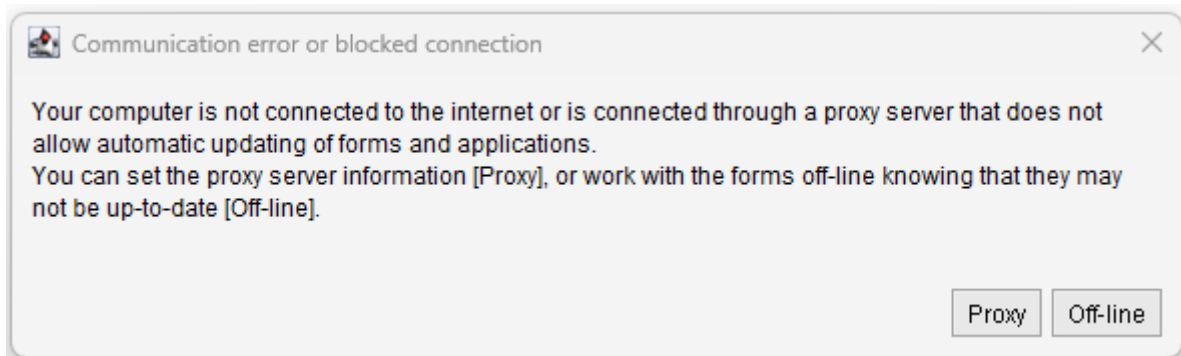


Off- line mode

The application may work with limited functionality in off-line mode, i.e. without an active internet connection. In this mode, it is not possible to:

- update tax document forms,
- submit tax documents electronically,
- work with the electronic registry sub-menu.

If the user does not have an Internet connection and starts the application from the start menu, a notification will be displayed



The user purposely chooses to work in off-line mode, or shall set proxy parameters. The procedure for setting up connection through a proxy server is described in a separate chapter of this manual.

WARNING:

In off-line mode, it is possible to work with non-updated forms of tax documents (filling-in the document, checking, printing, saving to XML...). Before submitting the document itself, it is recommended to check the filling on the current form, which ensures that the included checks/controls are up-to-date.

The application is in no way responsible for the content of the submitted document.

2. Work with the application

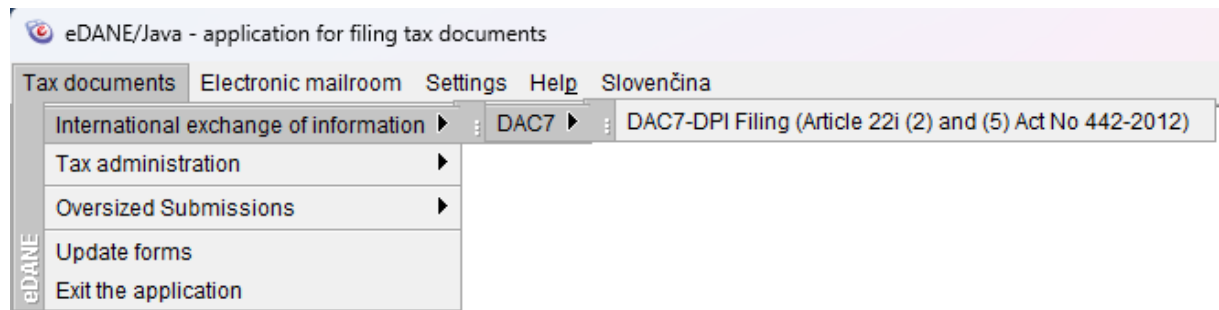
Working with tax document forms is ensured through the functions of the main menu of the application and the buttons located at the bottom of the screen.

The main menu is divided into functional units:

Tax documents Electronic mailroom Settings Help Slovenčina

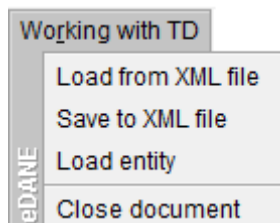
- **Tax documents**

- selection from the tax document types, for the purpose of filling, printing or electronic submission. The range of displayed documents is determined by the user through the "**Update forms**" submenu. When the application is first started, all tax documents are loaded. The "**Oversized Submissions**" submenu is intended for OZN DAC7 submissions that exceed 10MB in size.



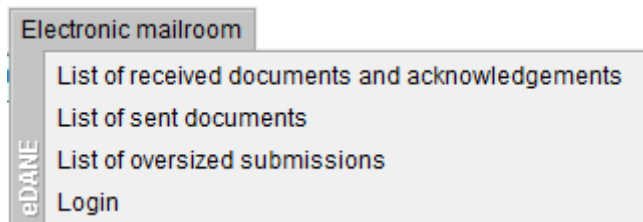
- **Working with TD**

- the "**Load from XML file**" option ensures that the data of the tax document is loaded from an XML format file that was created in another information system,
- the "**Save to XML file**" option will save the completed tax document to the computer's disk space or to a user-selected storage medium,
- the "**Load entity**" option ensures data loading on the tax subject. Subject data can be managed through the menu Settings, List of subjects.



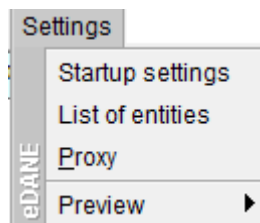
- **Electronic mailroom**

- list of received documents from the Tax Administrator, and confirmations of their receipt, or reject,
- displaying a list of sent documents from the logged-in user,
- a document in the electronic registry,
- list of oversized submissions,
- logging-in to the electronic registry, or login account change.



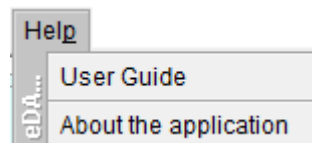
- **Settings**

- the "**Startup settings**" option will enable the application parameters setting, which will be applied when the application is next started (automatic displaying of the form type, updating and selection of forms),
- the "**List of entities**" option allows you to get an overview of the details of saved tax entities, allows you to delete the selected entity,
- the "**Proxy**" option allows you to set the parameters of the proxy server,
- the "**Preview**" option allows you to enlarge/reduce size of the form displaying or restore the original size. The option is only available if the tax form is loaded.

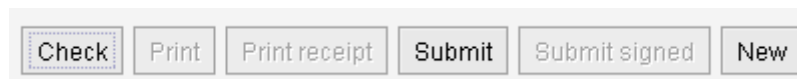


- **Help**

- the menu contains the user guide of the application and supporting documents for filling out the active form (e.g. *Instructions for filling-out*). Documents are displayed by the application in a modal browser window, which allows simultaneous viewing while the document is being created. The user can adjust the size of the window according to their needs.



Functionalities located at the bottom of the form:



- "**Check**" – the function ensures the integrity of the document and the correctness of the filled-in data at the syntactic and logical level before signing and submitting to the Financial Administration Portal, or before the document printing,
- "**Print**" – enables the printing of a correctly completed tax document,
- "**Print receipt**" – enables printing of a confirmation about the document submission,
- "**Submit**" - allows sending a correctly filled out and electronically signed tax document to the electronic registry of the Financial Administration,

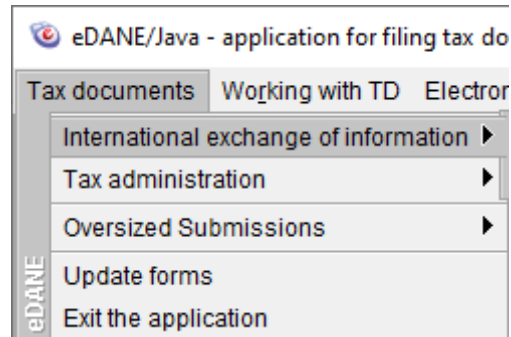
- **"Submit signed"** - enables sending a correctly filled and signed tax document by KEP or ZdEP (Improved electronic signature) to the electronic registry of the Financial Administration,
- **"New"** – the function will enable loading of a new (empty) tax document form.

<p>Attachments</p> <p>Number of attachments: 0 <input type="button" value="Report of attachments"/></p>	<p>Signatures</p> <p>Number of signatures: 0 <input type="button" value="Report of signatures"/> <input type="button" value="Sign"/></p>
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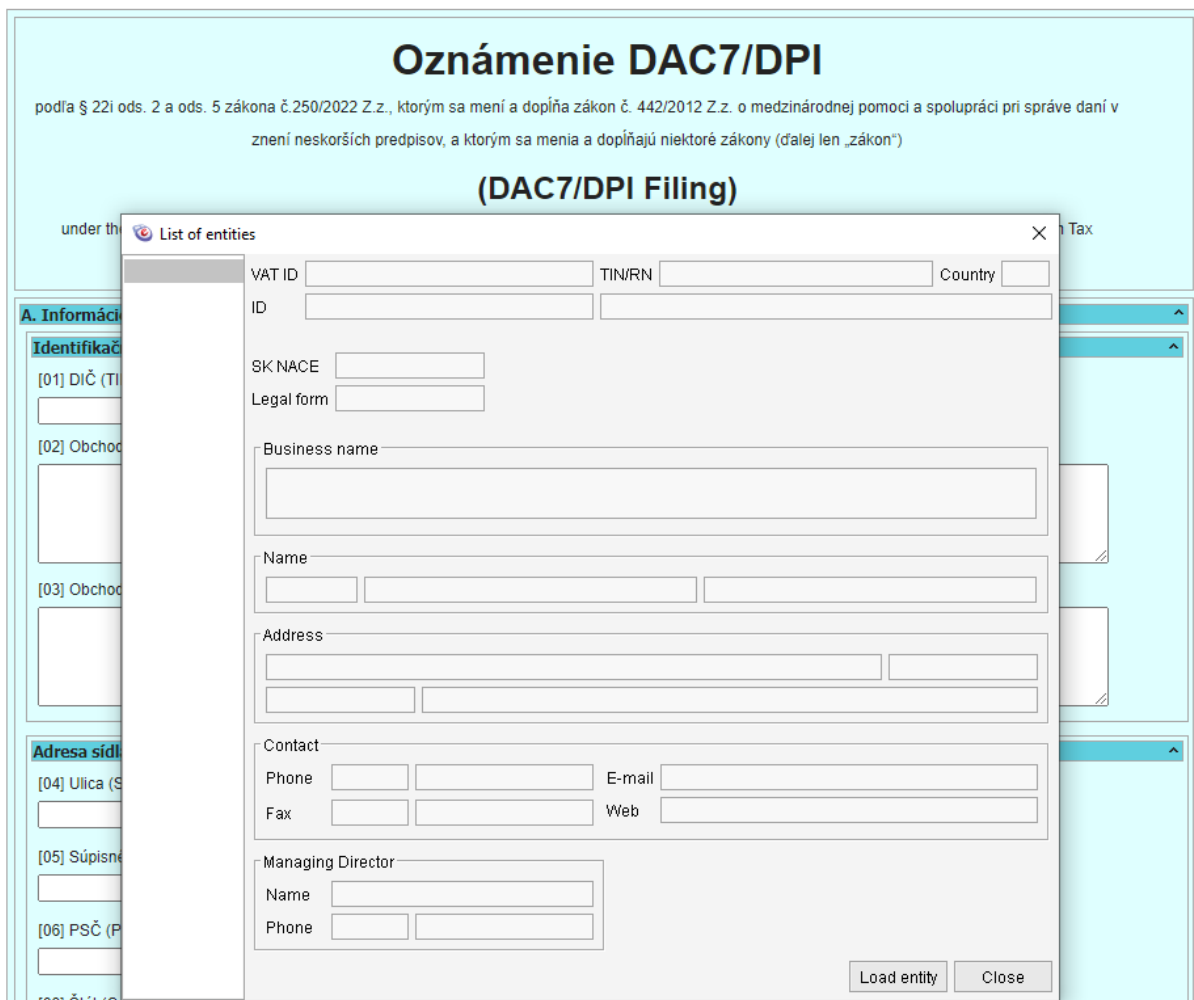
- **"Report of attachments"** - functionalities enabling to work with tax return attachments - attachments overview, attachment/removal of attachment files,
- **"Report of signatures"** - functionalities for working with qualified electronic signatures (KEP), respectively improved electronic signatures (ZdEP) assigned to the document - overview of signatures, addition/removal of signatures,
- **"Sign"** - the function initializes the signer - a special program that signs an electronic document with a KEP or ZdEP (enhanced electronic signature).

3. Completing the tax document form

The user selects the required form through the "Tax documents" menu. The available types of forms are divided according to the type of tax, or according to the agenda in which they are included, e.g.:



After selecting a document, the specific tax form ready for filling is loaded. For the purposes of pre-filling the subject's data, the application will offer a selection from the list of registered tax subjects.

The image shows a screenshot of the "Oznámenie DAC7/DPI" (DAC7/DPI Filing) form. The form is titled "Oznámenie DAC7/DPI" and includes a subtitle "(DAC7/DPI Filing)". Below the title, there is a paragraph of text in Slovak and English explaining the legal basis for the form. The form is divided into sections, with the first section being "A. Informácie" (Information). A dialog box titled "List of entities" is open over the form, allowing the user to select a tax subject. The dialog box contains several input fields: "VAT ID", "TIN/RN", "Country", "ID", "SK NACE", "Legal form", "Business name", "Name", "Address", "Contact" (with fields for "Phone", "E-mail", "Fax", and "Web"), and "Managing Director" (with fields for "Name" and "Phone"). At the bottom of the dialog box, there are two buttons: "Load entity" and "Close".

The user selects the entity and confirms the selection with the "**Load entity**" button. If the user does not want to pre-fill the data about the subject, he selects the "**Close**" button.

Filling out the tax document is possible by manually typing individual items of the form, or by loading data from a file.

When filling out the form manually, the user enters values into individual items from the keyboard, or selects values of optional variables. All filled values of form items, including values pre-filled by the application, may be overwritten by the user at any time while working on the document.

The forms are divided into sections that can be packed/unpacked with the button in the upper right corner of the section.

Adresa sídla (Head Office Address)

[04] Ulica (Street)

[05] Súpisné číslo (Property No.) Orientačné číslo (Building No.)

[06] PSČ (Postal Code) [07] Mesto (City/Town) *

[08] Štát (Country) *

Repeatable sections of data are managed inside the section, e.g. in the OZN DAC7 form with the "**Add**" ("**Pridať**") and/or "**Remove**" ("**Odobrať**") buttons.

[09] Rezidencia na daňové účely (Residency for Tax Purposes) *

[09] Rezidencia na daňové účely (Residency for Tax Purposes) *

Pridať Odobrať

To switch between individual pages of a repeated section, the forms include pagination support - buttons "**Previous page**" („**Predchádzajúca strana**“) and "**Next page**" („**Nasledujúca strana**“)

C.2. Údaje z prijatej opravnej faktúry		
Identifikačné číslo pre daň dodávateľa	1	SK2020141662
Poradové číslo opravnej faktúry	2	3919/2014
Poradové číslo pôvodnej prijatej faktúry	3	1403186
Rozdiel základu dane v eurách	4	295141.07
Rozdiel sumy dane v eurách	5	29514.11
Sadzba dane %	6	10
Rozdiel v sume odpočítanej dane v eurách	7	4074.68
Kód opravy	8	

Predchádzajúca strana 3/4 Nasledujúca strana Pridať Odobrať

Mandatory items are highlighted with the "*" sign

[10] Oznamovacie obdobie (kalendárny rok) (Reporting period (Calendar Year)) *

Selected form items support **automatic value calculation**, which is applied after double-clicking inside the cell.

Supporting documents for filling out the form, e.g. *Guide for filling-out, Construction rules for creating a VAT number*, changes in the instructions for filling, etc., the user can see simultaneously with filling-out the electronic form. Documents linked to the selected form type are available in the "**Help**" menu.

4. Document check/control

The tax document form has built-in line checks and restrictions defined by the instructions for filling-in, which were issued by the Ministry of Finance of the Slovak Republic.

The check of the form item takes place automatically after each entering, or after each change to the content of the item. If the value of the item does not match the rules, the cell is highlighted in color according to the error category. Critical values are marked with a red border (syntax errors, failure to fill-in mandatory items), logical values are marked with a yellow-brown border.

[06] PSČ (Postal Code)	[07] Mesto (City/Town) *
<input type="text" value="022"/>	<input type="text"/>
[08] Štát (Country) *	
<input type="text" value="Slovensko (Slovakia)"/>	

Help for filling-in individual items is displayed to the user in the form of a bubble help, after the mouse cursor hovers over a specific item.

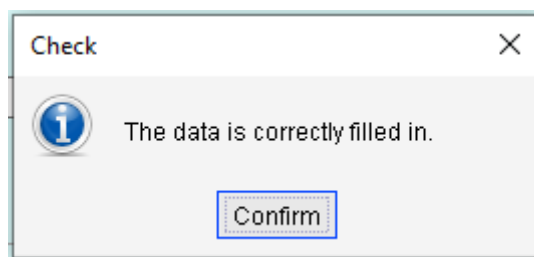
[10] Oznamovacie obdobie (kalendárny rok) *

 Súčasťou podania je príloha (With attachment)

After filling out the document, the user presses the "**Check**" button. The following actions are linked to the button:

- Check of line controls defined for document items,
- check the integrity of the document (checking the completion of mandatory items and summary items),
- saving the data of the tax subject for further use.

When all items of the form are filled-in correctly, the user is informed about the correctness of filling-out the document by displaying a message. At the same time, the completed data on the tax subject will be saved.



When the document is not filled-in correctly, the incorrect items are highlighted in color. If errors are identified in several items of the document, the application will mark all the erroneous items and will display a notification

(DAC7/DPI Filing)

under the Article 22i (2) and (5) of the Act No 250/2023 Coll. amending the Act No 442/2012 Coll. on International Assistance and Cooperation in Tax Administration as amended (hereinafter referred to as 'the Act No 442/2012')

A. Informácie o oznamujúcom prevádzkovateľovi platformy (Information on the Reporting Platform Operator)

Identifikačné údaje (Identification)

[01] DIČ (TIN/IIN) *

[02] Obchodné meno alebo názov spoločnosti (Business/Company name) *

[03] Obchodný názov platformy (Digital platform name) *

[09] Rezidencia na daňové účely (Residency for Tax Purposes) *

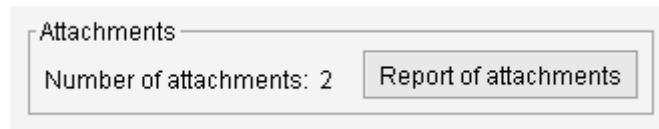
[09] Rezidencia na daňové účely (Residency for Tax Purposes) *

[10] Oznamovacie obdobie (kalendárny rok) (Reporting period (Calendar Year)) *

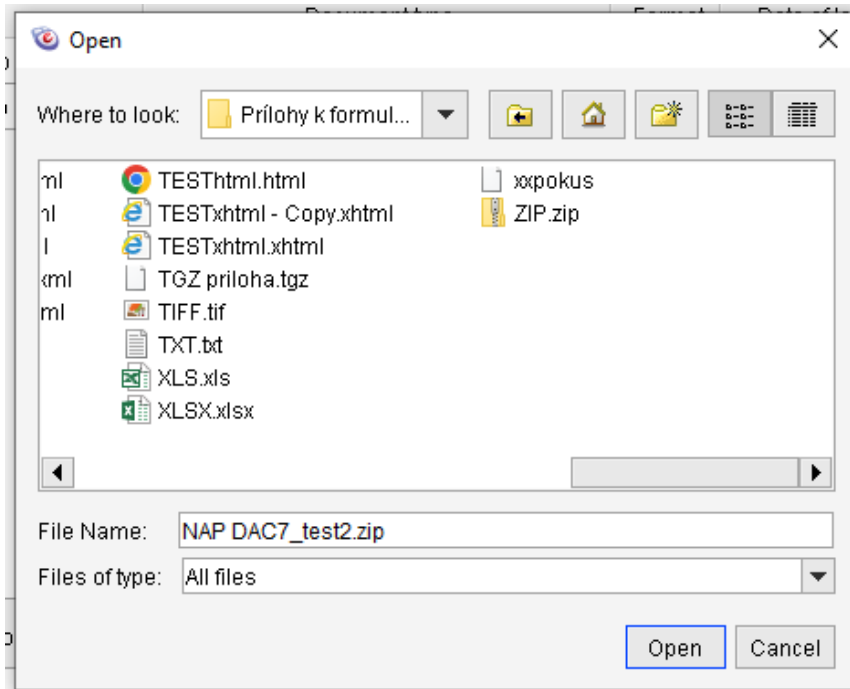
Položka [01] DIČ (TIN/IIN) musí byť vyplnená
Položka [02] Obchodné meno alebo názov spoločnosti (Business/Company name) musí byť vyplnená
Položka [03] Obchodný názov platformy (Digital platform name) musí byť vyplnená
Položka [07] Mesto (City/Town) musí byť vyplnená
Položka [08] Štát (Country) musí byť vyplnená
Položka [09] Rezidencia na daňové účely (Residency for Tax Purposes) musí byť vyplnená
Položka [09] Rezidencia na daňové účely (Residency for Tax Purposes) musí byť vyplnená
Položka [10] Oznamovacie obdobie (kalendárny rok) (Reporting period (Calendar Year)) musí byť vyplnená
Jedna z položiek musí byť označená: 'Súčasťou podania je príloha (With attachment)' alebo 'Súčasťou podania nie je príloha (The filing does not include an

5. Work with attachments

Where the type of document allows it (e.g. General submission for Financial Administration), the user can send attachments at the same time as submitting the main document. The user can work with the attachments until the moment of the document signing, when it is no longer possible to manipulate with the attachments of the submission. The user selects the **"Report of attachments"** button.



The application displays a screen designed for managing the document attachments. The user selects the file that will form an attachment to the document and selects "**Upload from file**". The selected file will be displayed in the screen grid.



Report of attachments

Prílohu s veľkosťou väčšou ako 15MB je potrebné realizovať ako nadrozmerné podanie cez aplikáciu eDANE Java dostupnú na stránke finančnej správy v časti „Rýchle odkazy - Aplikácia eDane.“ Attachment of the size larger than 15MB has to be processed as an oversized attachment via eDANE Application available at Financial Administration website in the section „Rýchle odkazy - Aplikácia eDane“.

Title	Document type	Format	Date of last modification	Size	#	#
NAP DAC7_male.zip	Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5...	ZIP	29.11.2023 10:24:42	2,5 MB		
NAP DAC7_test2.zip	Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5...	ZIP	28.09.2023 15:58:24	1,6 MB		

Select the file from your computer

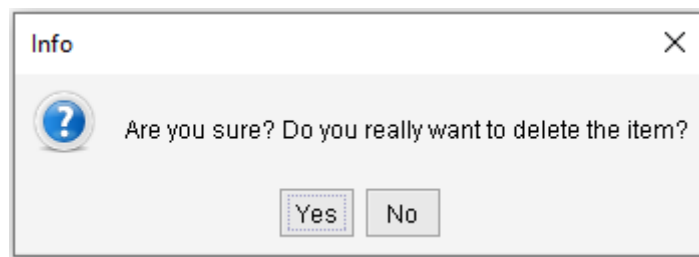
Attachment type:

Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5 zákona č. 442/2012) - príloha - ZIP

Delete all attachments Upload from file Close

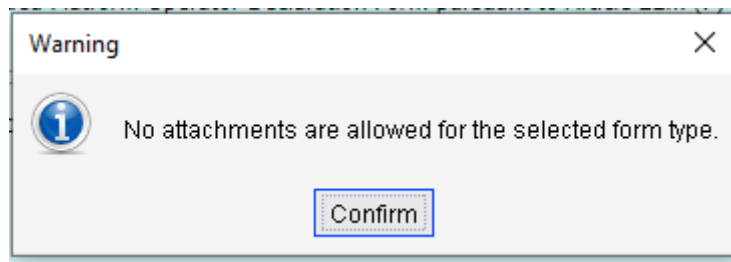
In this way, the user can add new attachments, or may delete the selected file. To delete all attachments, use the "**Delete all attachments**" button, to delete one attachment, use the button in the corresponding line.

The application will display a confirmation question before deleting the attachment file



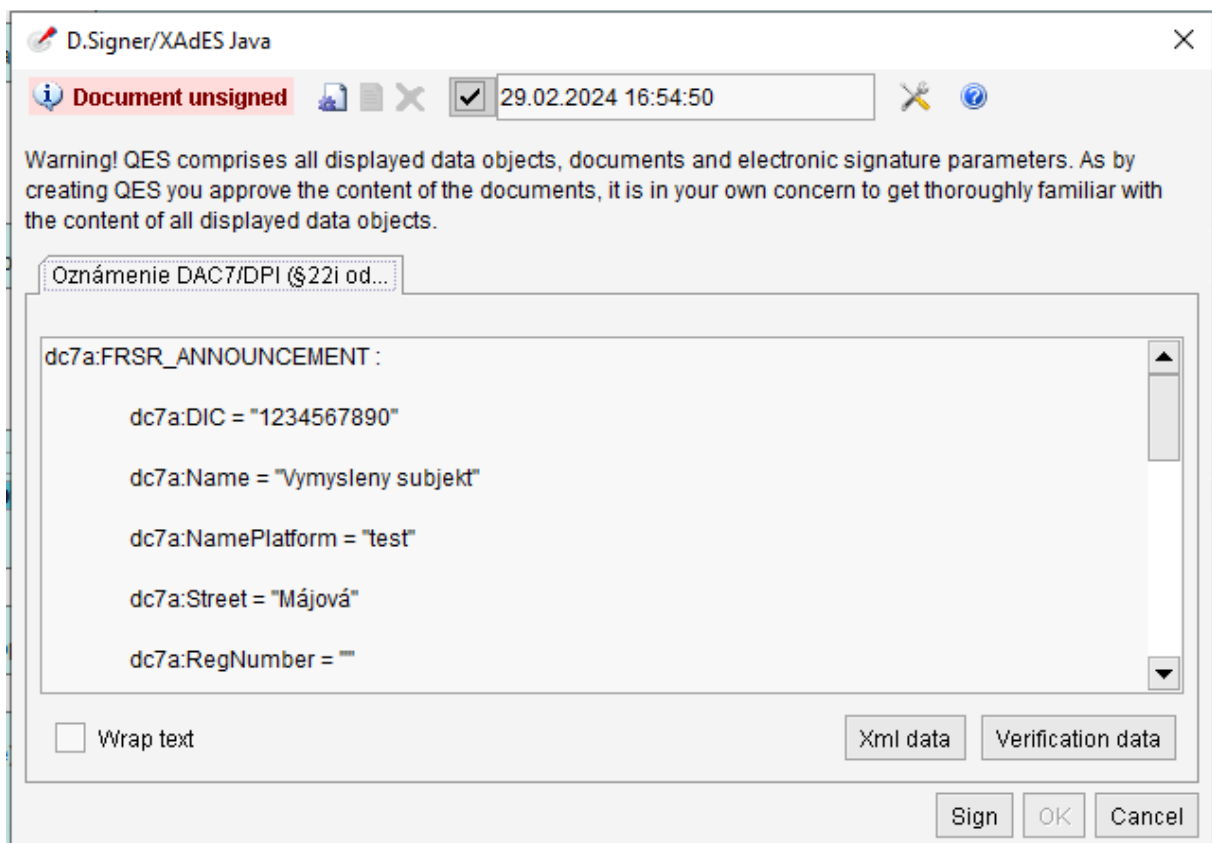
The button is intended to display the contents of the attachment.

When the configuration of the tax document does not allow the submission of attachments, the application will display a warning, and will not allow to attach any attachments to the submission.



6. Document signing with a Qualified Electronic Signature (KEP) or Advanced Electronic Signature (ZdEP)

The user has to press the "**Sign**" button at the bottom of the screen in the *Signatures* section. The "**Sign**" button creates not only a Qualified Electronic Signature (KEP), but also an Advanced Electronic Signature (ZdEP). The background application will perform the document check. If the document meets the defined criteria, the application will display the main window of the built-in signature component D.Signer/XAdES with the options "**Sign**" and "**Cancel**".

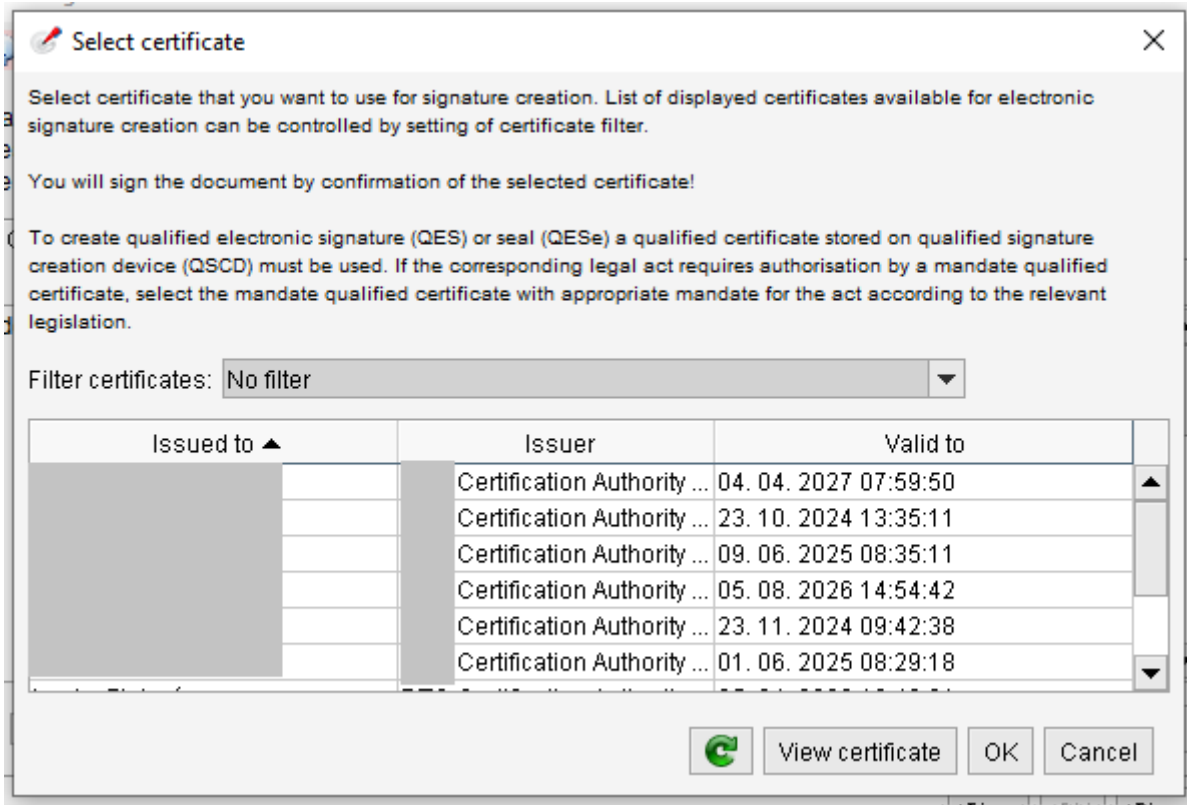


In the displayed window it is possible to:

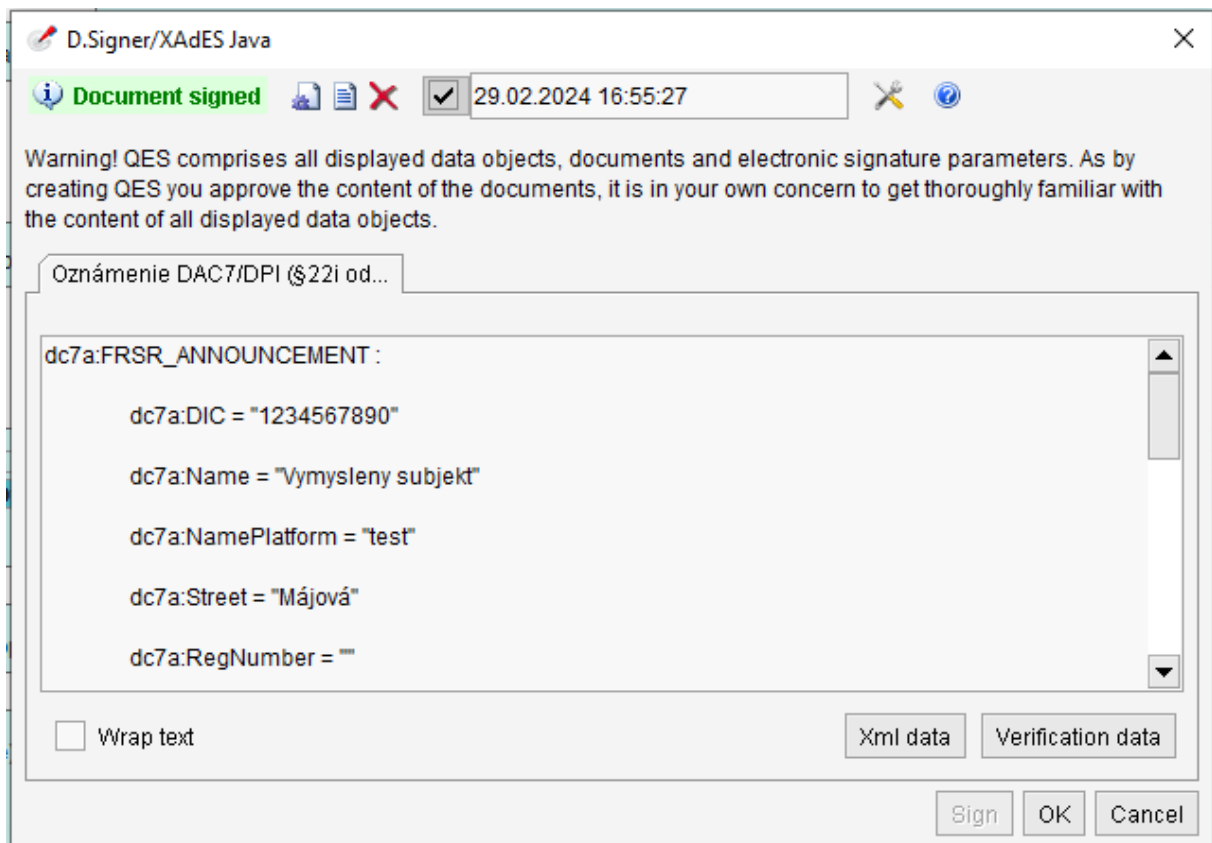
- visually view structured XML data in readable text form (untransformed data displaying) or verification data (signed XML data displaying),
- wrap text – allows you to wrap the display of text that is too wide to fit the width of the window
- monitor the status of the document in the header "Document is not signed/Document has been signed", individual buttons are accessible depending on the status,
- change the initialization setting for access to stored certificates.

The user confirms the **"Sign"** button. The application displays a window for selecting a signature certificate from the list of certificates on the given PC. Qualified SK certificates are filtered. Signing certificate items displayed:

- the name of the person for whom the certificate was issued,
- name of the certificate issuer,
- certificate expiration date.



- The user shall select the certificate and confirms the **"OK"** button. After successfully signing the document, the application disables the **"Sign"** button and changes the status of the document to **"Document signed"** in the header of the window.

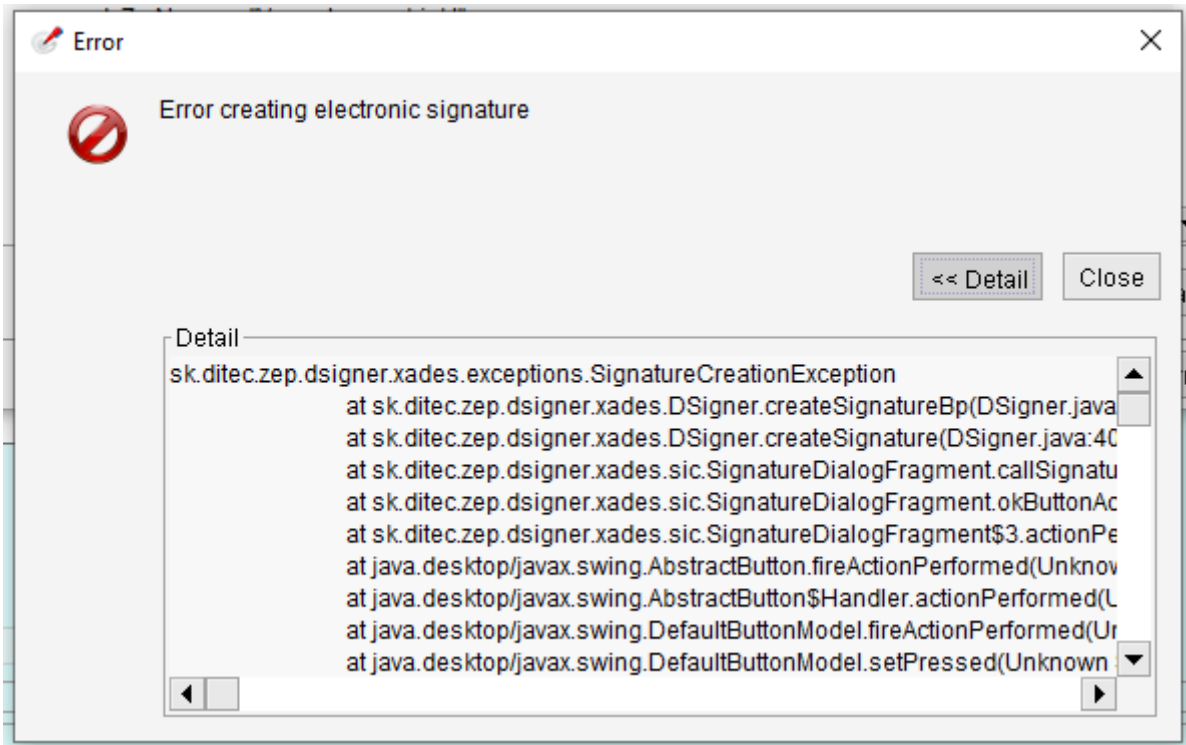


The user confirms the document signing with the "OK" button.

Where the user had a problem with the relevant device drivers when signing, or did not have an available private key storage - SSCD device for a qualified electronic signature, or improved electronic signature (chip card, USB), the application will display an error message:



Technical details of the error message are obtained by the user using the "Detail" button.






Displayed text may be copied and sent to the application administrator if necessary. Before sending, we recommend to check that the device with the stored signing key is functional.

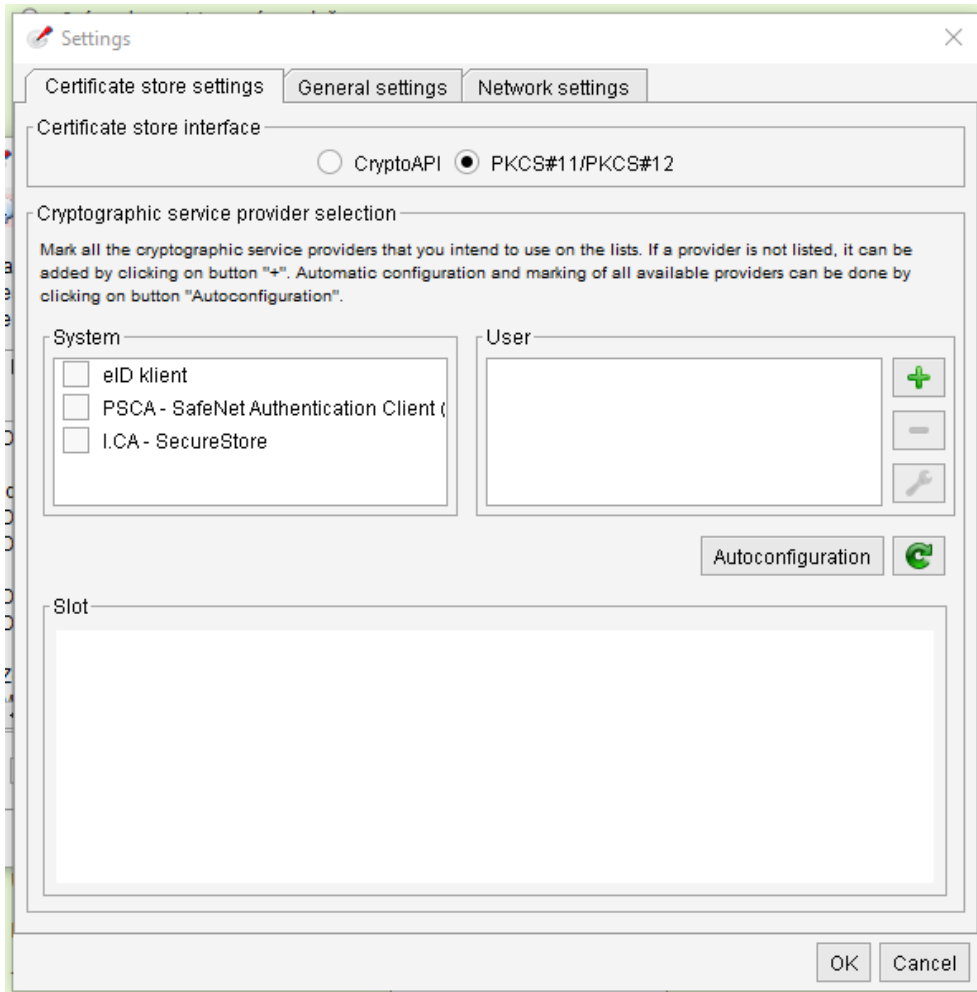
Initialization of the signature component

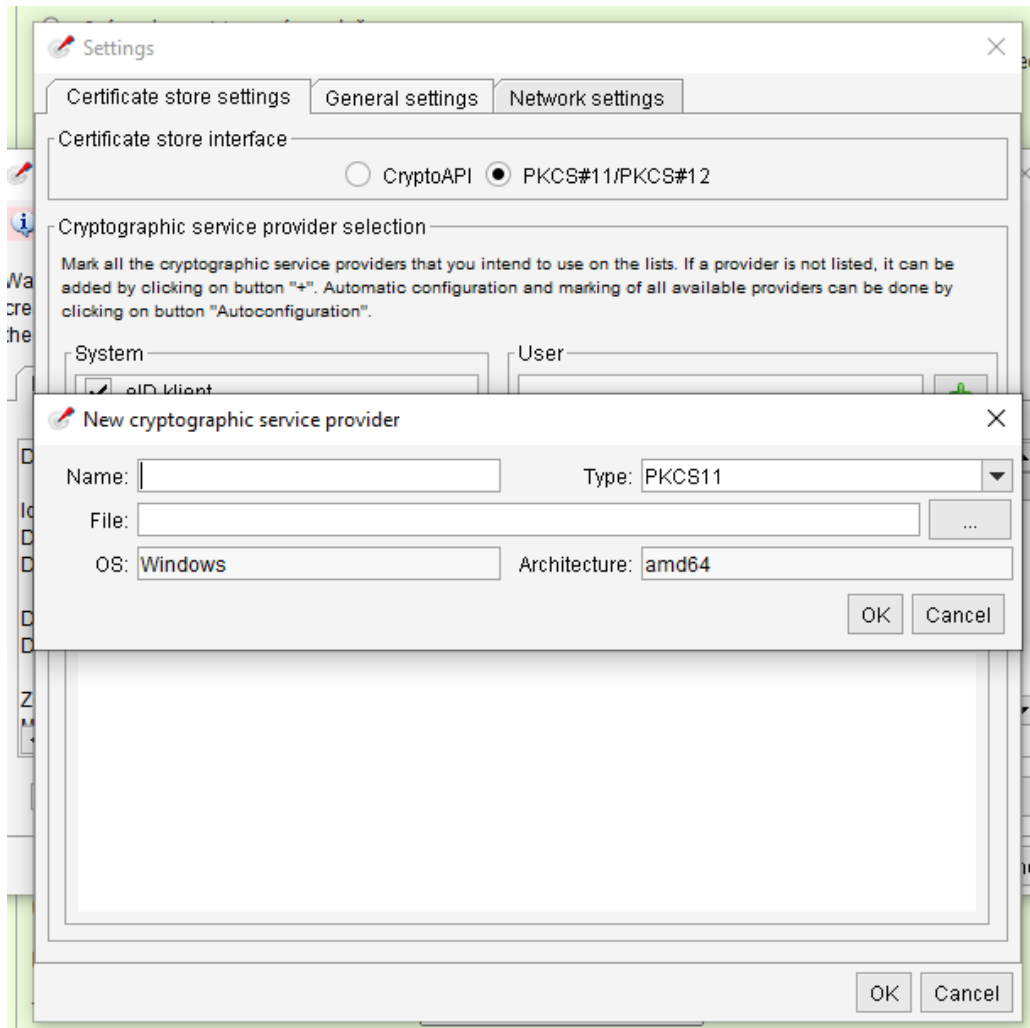
In OS Windows, the initialization of the signature component takes place automatically in the background, without user's intervention.

On Linux and Mac OS X platforms, it is necessary to specify the appropriate PKCS library, or the file. Users set up the implementation according to the instructions that were received from the certificate supplier, or from the device on which the certificate is stored.

Here is an example for an eID chip card:

The user selects in the  settings the interface PKCS#11/ PKCS#12 and presses the button 
and then  to select the library disposal site.

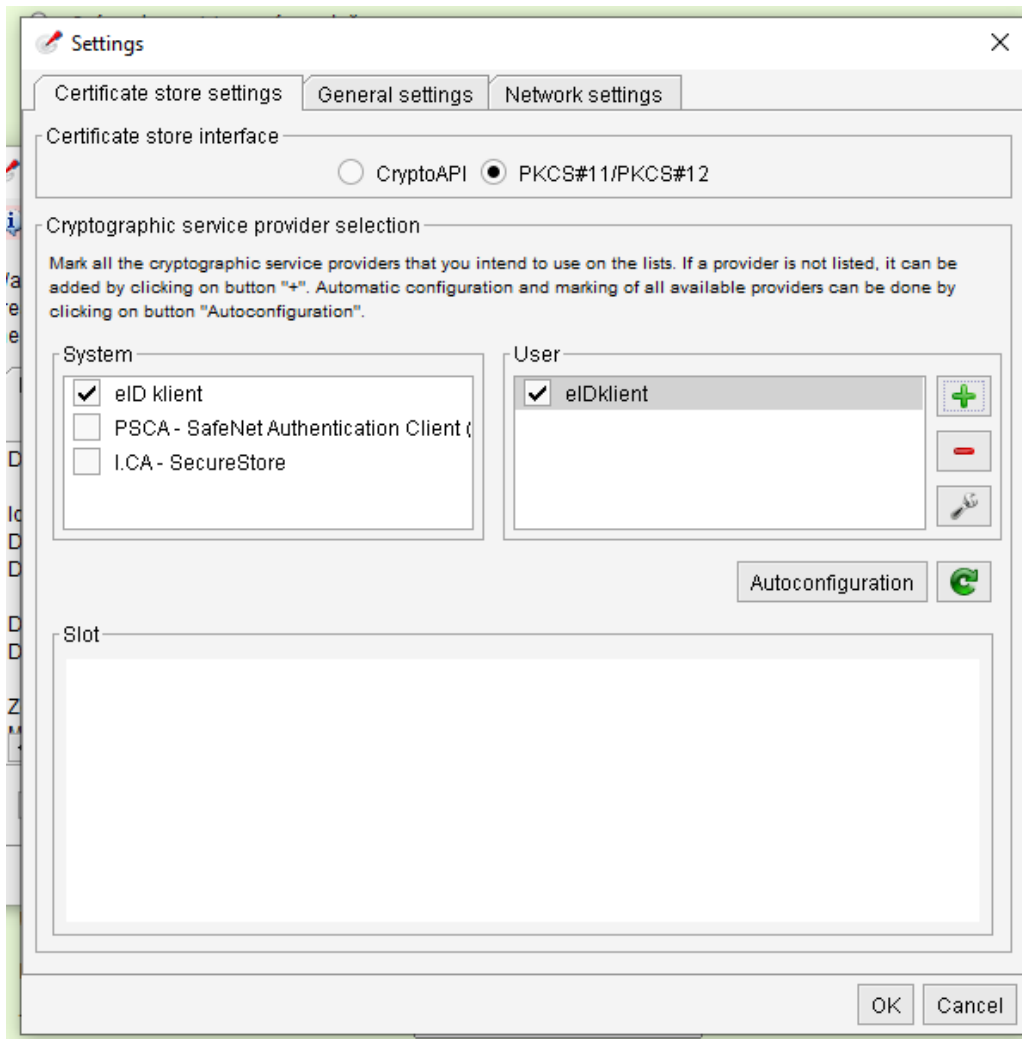




Where has to insert the file:

C:\Program Files (x86)\eID_klient\pkcs11_x64.dll

enter the name and press **“OK”** button.

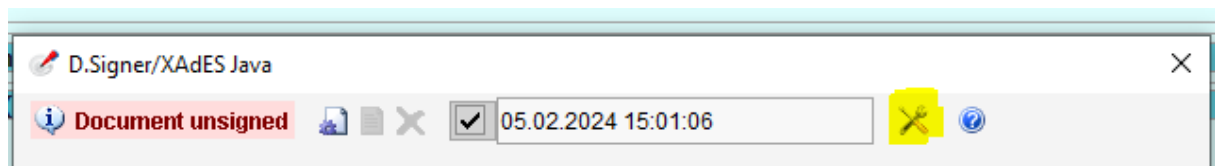


The user presses “**OK**” button again

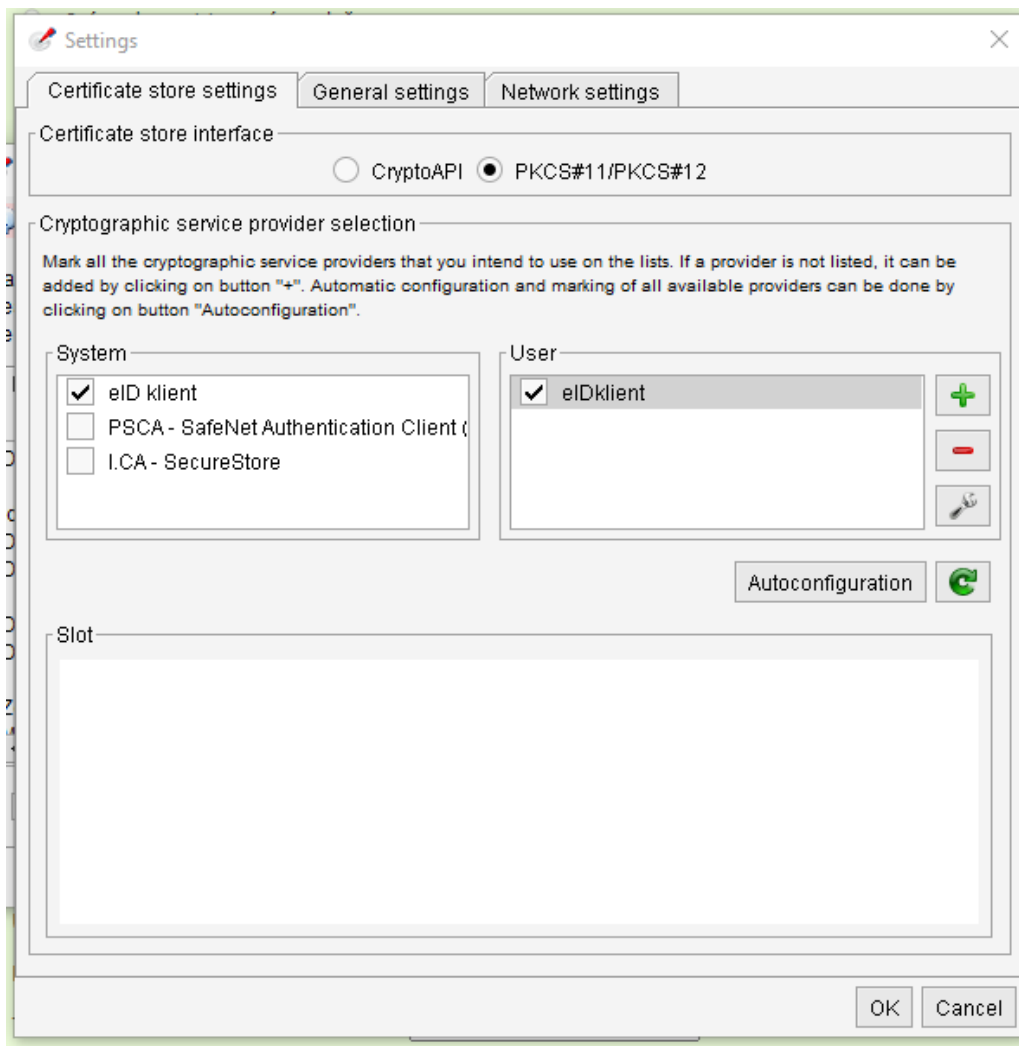
This procedure will ensure correct loading of certificates from the defined storage. Setting the path for the PKCS #12 file is done in a similar way.

Settings change

The dialog for setting the interface of the signature component is displayed only when using KEP or ZdEP (Enhanced electronic signature) for the first time. If this setting needs to be modified, the user uses the button to change the setting in the signature component dialog window.



The Settings dialog box appears.

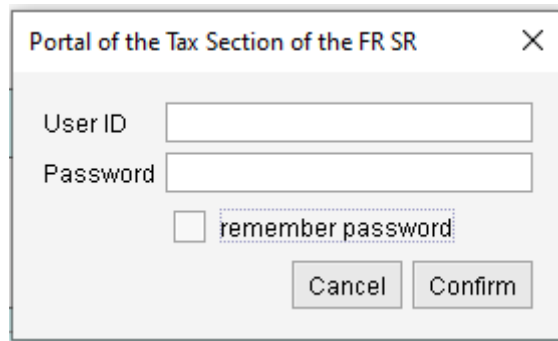


The user chooses the desired method of accessing the stored certificates, the subsequent procedure is similar to the initialization.

7. Sending the document to the electronic registry of the Tax Administrator

The user uses the "**Submit signed**" button for a document signed by KEP, respectively ZdEP (Advanced Electronic Signature) or "**Submit**" in the application form. The button is accessible for the checked document.

The application will display a login form for entering access data to the Financial Administration Portal.



The user fills in the values of the user ID (personal identifier of the registered user of the Financial Administration Portal) and Password. Confirm the entered data by pressing the "**Confirm**" button.

The user has also the option to enable login data saving - by checking the "**remember password**" check box. The saved data will be pre-filled in the login window at the next time document sending.

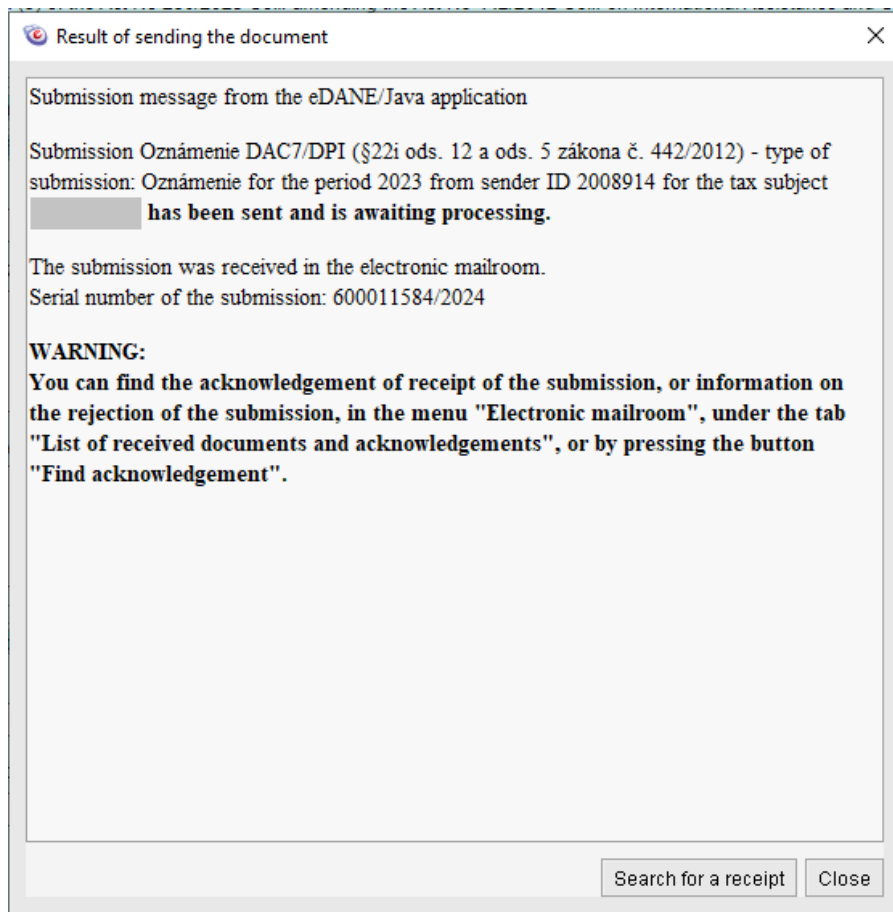
According to the result of document processing after sending it, the application will display a notification about the successful sending of the document, or notification of unsuccessful sending, indicating the relevant reason for failure.

The most common reasons for rejection:

- User registration for the Authorized Electronic Services is not valid,
- The user entered invalid login data,
- The user is not authorized to submit documents for a particular tax subject,
- The signature certificate used does not match the user profile,
- The user does not have a valid certificate in his registration data on the Financial Administration Portal.

When the user meets all the above-mentioned facts, the reason for an unsuccessful submission may be the fact, that the system synchronization of his data has not yet taken place immediately after registration.

In case of successful sending of the document, the application will display a message about successful submission, which contains the serial number of the submission assigned by the electronic registry.



Using the buttons that are part of the notification, the user decides on the next action

- **"Search for a receipt"** – the application will search for the relevant submission receipt, which contains detailed data on the result of the submission processing. The receipt is available at any time after logging into the electronic registry in the list of received documents and receipts.
- **"Close"** – the application closes the displayed notification.

WARNING NOTICE:

Before sending the document to the electronic registry of the Tax Administrator, the user of the eDANE application, who owns an electronic tag, must have a valid access account to the Financial Administration Portal, and successfully completed process of authorization for the tax subject to electronic services and registration at the Tax Office, or Customs Office.

8. Submission of oversized submissions (DAC7)

The tax subject submits the DAC7 Notification in the same way as other forms. In a special case, if the downloaded ZIP file has an excessive size that exceeds the technological possibilities of electronic submission, the user will choose the option of oversized submission. In this case, the submission will take place in two parts:

1. DAC7 data file submission,
2. DAC7 Notification submission – oversized submission.

The user attaches the ZIP file of the submission in the defined structure for this type of document and specifies the tax period

The screenshot shows a dialog box titled "Tax Period and ZIP file selection for oversized submissions". It has a close button (X) in the top right corner. The dialog is divided into two main sections: "Tax Period" and "File selection". In the "Tax Period" section, there is a "Year" label above a dropdown menu. In the "File selection" section, there is a text input field with the placeholder text "Select ZIP file for oversized submission" and a file selection button (three dots). At the bottom right of the dialog, there are two buttons: "Cancel" and "Continue".

When loading a ZIP file, the application detects its size. If it does not meet the condition for oversized submission (< 15 MB), it will display a warning:

The screenshot shows the same dialog box as above, but with a "Notification" dialog overlaid on top. The notification dialog has a close button (X) in the top right corner and a red prohibition sign icon. The text in the notification reads: "The selected file does not meet the size limit of 15MB - 1GB." Below the text is a "Close" button. The "Continue" button in the background dialog is now disabled (greyed out).

After the Notification is closed, the "**Continue**" button will not be activated, and the user submits a standard submission.

If the file meets the size condition for submission as an oversized submission, the application activates the "**Continue**" button. After confirming the "**Continue**" button, the application will then display the DAC7 Notification with pre-filled information about the data file being submit (name, size and pairing code of the file).

(DAC7/DPI Filing)

under the Article 22i (2) and (5) of the Act No 250/2023 Coll. amending the Act No 442/2012 Coll. on International Assistance and Cooperation in Tax Administration as amended (hereinafter referred to as 'the Act No 442/2012')

A. Informácie o oznamujúcom prevádzkovateľovi platformy (Information on the Reporting Platform Operator)

Identifikačné údaje (Identification)

[01] DIČ (TIN/IIN) *

[02] Obchodné meno alebo názov spoločnosti (Business/Company name) *

[03] Obchodný názov platformy (Digital platform name) *

Adresa sídla (Head Office Address)

[04] Ulica (Street)

[05] Súpisné číslo (Property No.)

Orientačné číslo (Building No.)

[06] PSČ (Postal Code)

[07] Mesto (City/Town) *

[08] Štát (Country) *

[09] Rezidencia na daňové účely (Residency for Tax Purposes) *

Pridať

[10] Oznamovacie obdobie (kalendárny rok) (Reporting period (Calendar Year)) *

Súčasťou podania je príloha (With attachment)

Súčasťou podania nie je príloha - použije sa len v prípade, že vylúčený prevádzkovateľ platformy v zmysle §22m ods.7 zákona nepodal formulár Vyhlásenia vylúčeného prevádzkovateľa platformy do 15.januára po ukončení oznamovacieho obdobia. (The filing does not include an attachment - to be used only if the excluded platform operator has not filed the Excluded Platform Operator Declaration Form pursuant to Article 22m (7) of the Act No 442/2012 by 15th January following the current reporting period.)

Vyhlasujem, že informácie uvedené v tomto formulári sú pravdivé, úplné a presné. (I hereby declare that all the information submitted in this form are valid and true.)

[11] Dátum podania (Date of Filing) *

Identifikačné údaje k nadrozmernému podaniu (Information on submissions with a large attachment)

[12] Názov súboru (File name)

[13] Veľkosť súboru (File size)

[14] Párovací kód (Pairing code)

The user fills in the data on the tax subject and then chooses to send the DAC7 Notification document to the Tax Administrator's registry.

The cover letter is submitted in the standard way as in zone DAC7 on the Financial Administration Portal, i.e. the user chooses signing with KEP or ZdEP (enhanced electronic signature) or submits, fills in the login data and confirms the submission of the document.

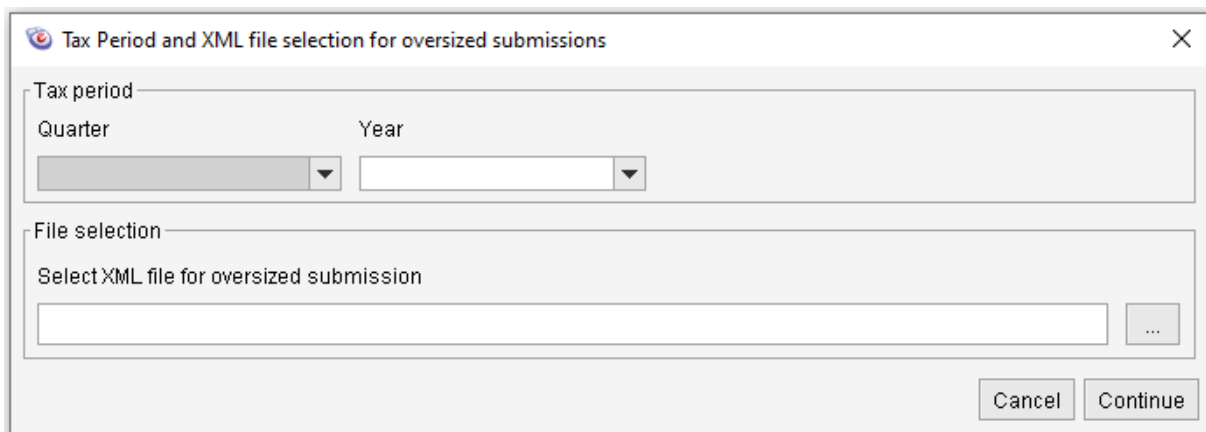
It is recommended to verify the result of the submission through the Electronic Registry menu, submitting the DAC7 Notification document in the "List of sent documents" submenu, submitting the DAC7 ZIP file in the "List of oversized submissions" submenu.

9. Submission of oversized submissions (CESOP)

The tax subject submits the Cover letter to CESOP in the same way as other forms. In a special case, if the downloaded XML file has an excessive size that exceeds the technological possibilities of electronic submission, the user will choose the option of oversized submission. In this case, the submission will take place in two parts:

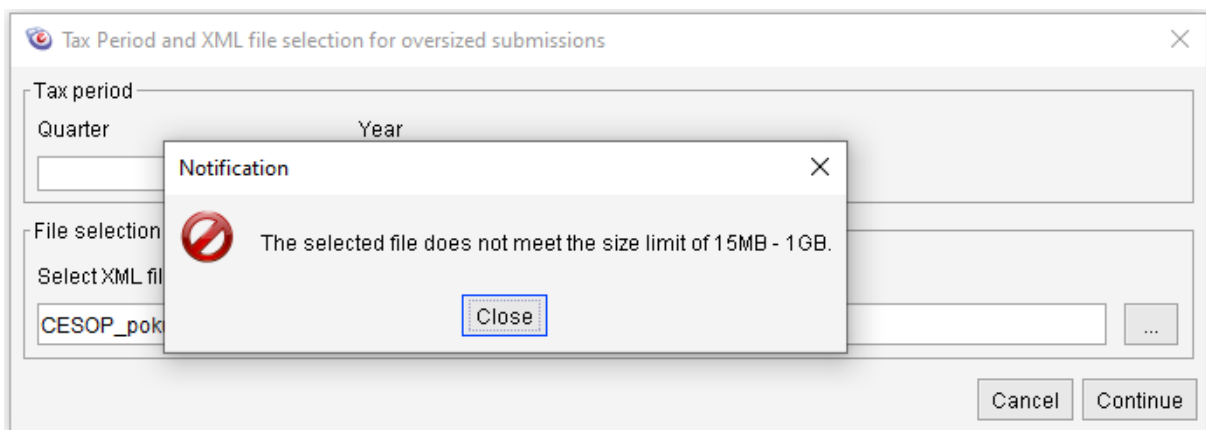
1. CESOP data file submission,
2. Cover letter to CESOP submission – oversized submission.

The user attaches the XML file of the submission in the defined structure for this type of document and specifies the tax period



The screenshot shows a dialog box titled "Tax Period and XML file selection for oversized submissions". It has a "Tax period" section with "Quarter" and "Year" dropdown menus. Below that is a "File selection" section with a text box and a file selection button. At the bottom right, there are "Cancel" and "Continue" buttons.

When loading a XML file, the application detects its size. If it does not meet the condition for oversized submission (< 15 MB), it will display a warning:



The screenshot shows the same dialog box as above, but with a "Notification" dialog box overlaid. The notification has a red prohibition sign and says "The selected file does not meet the size limit of 15MB - 1GB." with a "Close" button. The background dialog box shows the "File selection" section with the text "CESOP_pok" and a file selection button. At the bottom right, there are "Cancel" and "Continue" buttons.

After the Notification is closed, the "**Continue**" button will not be activated, and the user submits a standard submission.

If the file meets the size condition for submission as an oversized submission, the application activates the "**Continue**" button. After confirming the "**Continue**" button, the application will then display the Cover letter to CESOP with pre-filled information about the data file being submit (name, size and pairing code of the file).

SPRIEVODNÝ LIST PRE NAHLÁSENIE PLATOBNÝCH ÚDAJOV DO CESOP

podľa § 70a zákona č.222/2004 Z. z. o dani z pridanej hodnoty v znení neskorších predpisov

(Cover Letter for Reporting of Payment data to CESOP)

(under the Article 70a of the Act No 222/2004 Coll. on value added tax as amended)

Položky označené * sú povinné. (Items marked with * are mandatory.)

Typ podania (Submission type) *
 Riadne (Regular) Opravné (Corrective)

Informácie o oznamujúcom poskytovateľovi platobných služieb (Information on the Reporting Payment Service Provider)

[01] Typ identifikačného čísla (Type of Identification number) *

<input type="radio"/> DIČ pridelené v Slovenskej republike (TIN issued by Slovakia)	<input type="text"/>
<input type="radio"/> BIC/SWIFT	<input type="text"/>
<input type="radio"/> Iné (Other)	<input type="text"/>

[02] Obchodné meno alebo názov spoločnosti (Business/Company name) *

Kontaktné údaje (Contact information)

Reportované obdobie (Reported period)
Štvrťrok (Quarter) * Rok (Year) *

[09] Doplnkové informácie k prílohe (Complementary Information of Attachment)

[10] Dátum podania (Date of submission)

Identifikačné údaje k nadrozmernému podaniu (Information on submissions with a large attachment)
[11] Názov súboru (File name)

[12] Veľkosť súboru (File size)

[13] Párovací kód (Pairing code)

The user fills in the data on the tax subject and then chooses to send the Cover letter to CESOP document to the Tax Administrator's registry.

The cover letter is submitted in the standard way as in zone OIZ on the Financial Administration Portal, i.e. the user chooses signing with KEP or ZdEP (enhanced electronic signature) or submits, fills in the login data and confirms the submission of the document.

It is recommended to verify the result of the submission through the Electronic Registry menu, submitting the Cover letter to CESOP document in the "*List of sent documents*" submenu, submitting the CESOP XML file in the "*List of oversized submissions*" submenu.

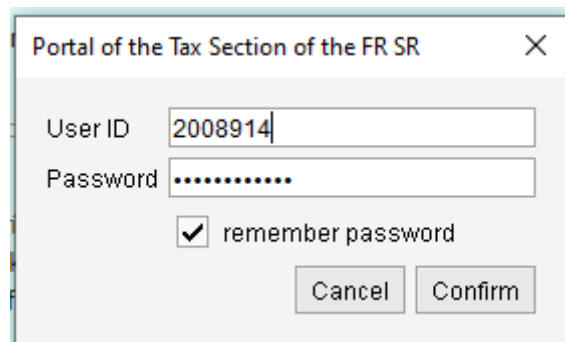
10. Electronic Registry

Login

The user logs in to the electronic registry through the "*Electronic mailroom*" menu by selecting "**Login**". User's login is required for activities:

- document submitting to the electronic registry,
- viewing sent documents,
- viewing received documents and confirmations.

When the user is not logged in, or the maximum allowed login time lapsed, the application repeatedly displays the login form for entering access data to the Financial Administration Portal.



The user fills in the values of the user ID (personal identifier of the registered user of the Financial Administration Portal) and Password. Confirms the entered data by pressing the "**Confirm**" button.

The application status bar displays the logged-in user's ID and login time

Logged in user: ID 2008914 (15:33:01)

Users who own **multiple personal identifiers** of a registered user of the Financial Administration Portal may obtain reports on submitted and received documents and confirmations by logging in under a different account without the need to close the application, through the "**Login**" option.

Subsequently, the user will select "**Update**" in the relevant document overview of the Electronic Registry.

List of submitted documents

The user can browse the documents submitted to the electronic registry through the "**Electronic mailroom** -> **List of sent documents**" menu.

After successful authentication of the user and entering the subject identifier, the application will make available the list of his relevant documents.

The screenshot shows the eDANE application window titled "eDANE/Java - application for filing tax documents[List of sent documents]". The interface includes a menu bar with "Tax documents", "Electronic mailroom", "Settings", "Help", and "Slovenčina". Below the menu, there are search filters: "Date from" (04.01.2024, 00:00), "Date to" (05.02.2024, 15:24), "Document type" (All), "Document number" (empty), "Subject identifier" (20... s. r. o.), and "Tax period" (Day, Month, Quarter, Year, Interval to, Interval from). An "Update" button is located to the right of the date filters. Below the filters is a table with the following columns: "Document number", "Document type", "Date and time of creation", and "Processing status". The table contains 15 rows of data, all with a "Prijeté a potvrdené" status. At the bottom, there is a pagination bar showing "Page 1 of 2" and a "Detail" button. The status bar at the very bottom indicates "Logged in user: ID 2008914 (19:28:34)".

Document number	Document type	Date and time of creation	Processing status
600001445/2024	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - opravné	24.01.2024 10:34	Prijaté a potvrdené
600001444/2024	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	24.01.2024 10:33	Prijaté a potvrdené
650000003/2024	Daň z príjmu - fyzické osoby, typ B (platná od 1.1.2011) - O	24.01.2024 10:33	Prijaté a potvrdené
650000001/2024	Daň z príjmu - fyzické osoby, typ B (platná od 1.1.2011) - R	24.01.2024 10:32	Prijaté a potvrdené
600001406/2024	Riadny prehľad o zrazených a odvedených preddavkoch na daň za zdaňovac...	23.01.2024 17:24	Prijaté a potvrdené
600001404/2024	Riadny prehľad o zrazených a odvedených preddavkoch na daň za zdaňovac...	23.01.2024 17:22	Prijaté a potvrdené
600001400/2024	Riadny kontrolný výkaz pre daň z pridanej hodnoty (platný od 1.7.2023)	23.01.2024 16:27	Prijaté a potvrdené
600001398/2024	Riadny kontrolný výkaz pre daň z pridanej hodnoty (platný od 1.7.2023)	23.01.2024 16:27	Prijaté a potvrdené
600001386/2024	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	23.01.2024 13:03	Prijaté a potvrdené
600000610/2024	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	19.01.2024 16:17	Prijaté a potvrdené
600000608/2024	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	19.01.2024 16:16	Prijaté a potvrdené
600000572/2024	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	19.01.2024 09:11	Prijaté a potvrdené
600000490/2024	Oznámenie DAC7/DPI (§221 ods. 12 a ods. 5 zákona č. 442/2012) – nadroz...	17.01.2024 16:26	Prijaté a potvrdené
600000488/2024	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	17.01.2024 16:25	Prijaté a potvrdené
600000486/2024	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	17.01.2024 16:24	Prijaté a potvrdené

The user may change the search criteria, which he confirms with the "**Update**" button.

By marking a line in the list and choosing "**Detail**", you can get more detailed information about the document, view it and print it for your needs.

eDANE/Java - application for filing tax documents [Medzinárodná výmena informácií/DAC7/Oznámenie DAC7-DPI (§22i ods. 2 a ods. 5 zákona č. 442...]

Working with TD Settings Help Slovenčina

Oznámenie DAC7/DPI

podľa § 22i ods. 2 a ods. 5 zákona č. 250/2022 Z.z., ktorým sa mení a dopĺňa zákon č. 442/2012 Z.z. o medzinárodnej pomoci a spolupráci pri správe daní v znení neskorších predpisov, a ktorým sa menia a dopĺňajú niektoré zákony (ďalej len „zákon“)

(DAC7/DPI Filing)

under the Article 22i (2) and (5) of the Act No 250/2023 Coll. amending the Act No 442/2012 Coll. on International Assistance and Cooperation in Tax Administration as amended (hereinafter referred to as 'the Act No 442/2012')

A. Informácie o oznamujúcom prevádzkovateľovi platformy (Information on the Reporting Platform Operator)

Identifikačné údaje (Identification)

[01] DIČ (TIN/IIN) *

20

[02] Obchodné meno alebo názov spoločnosti (Business/Company name) *

s. r. o.

[03] Obchodný názov platformy (Digital platform name) *

test

Attachments

Number of attachments: 2 [Report of attachments](#) [Print](#)

If the sent submission contained attachment files, these can be viewed through the "**Report of attachments**" functionality. After its selection, a form with a list of submitted files will appear.

Report of attachments

Prílohu s veľkosťou väčšou ako 15MB je potrebné realizovať ako nadrozmerné podanie cez aplikáciu eDANE Java dostupnú na stránke finančnej správy v časti „Rýchle odkazy - Aplikácia eDane.“ Attachment of the size larger than 15MB has to be processed as an oversized attachment via eDANE Application available at Financial Administration website in the section „Rýchle odkazy - Aplikácia eDane“.

Title	Document type	Format	Date of last modification	Size	#
Príloha typu zip	Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5 z...	ZIP		2,5 MB	
Príloha typu zip	Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5 z...	ZIP		1,6 MB	

[Close](#)

Files can be viewed through the associated browser for the given file type, by clicking on the icon in the corresponding line.

In case that there are informational texts for the attachments of the selected form, these will be displayed at the top of the Report of Attachments form. The texts are displayed according to the

current configuration taken from the Financial Administration Portal, i.e. not in the historical context of the filing date.

Title	Document type	Format	Date of last modification	Size	#
Príloha typu zip	Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5 z...	ZIP		2,5 MB	

When the user chooses to display a document detail that is not supported in the application, it will be displayed through the D.Viewer application. These are special types of documents delivered to the electronic registry by a different way, outside of the eDANE application.

List of received documents and confirmations

The user will receive an overview of the acceptance, or rejection of the sent document by the Electronic Registry in the "**List of received documents and acknowledgments**" submenu.

After successful authentication of the user and entering the subject identifier, the application will make available the list of related documents.

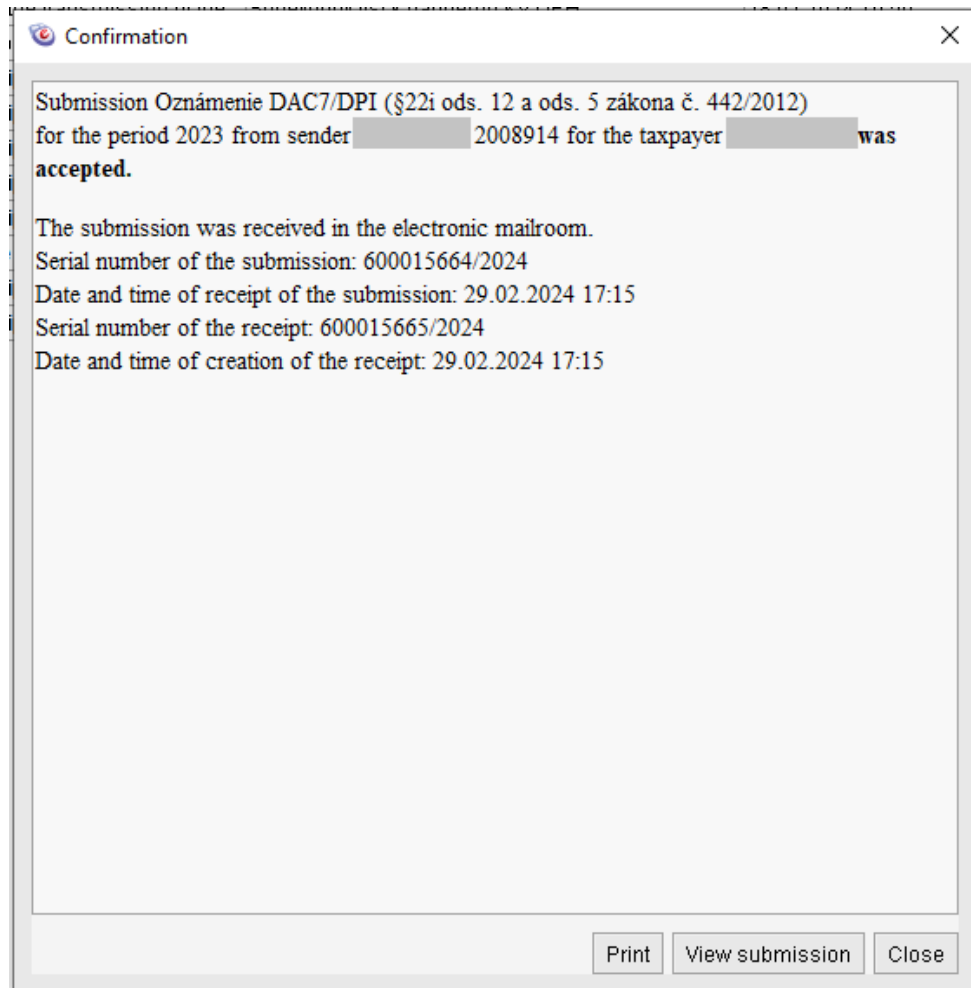
Document number	Document type	Type TD	Date and time of creation
600011604/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	05.02.2024 15:19
600011590/2024	Acknowledgement of receipt of the submission	Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5 zákona č. 442/2012)	05.02.2024 15:19
250000002/2024	Nezabudnite podať daňové priznanie a zaplatiť daň		05.02.2024 15:16
Z00000180/2024	Upozornenie na nevyhnutnosť evidencie tržieb v		05.02.2024 15:12
Z00000062/2024	Oznámenie k osobitnému odvodu z podnikania v re...		24.01.2024 10:49
Z00000061/2024	Upozornenie k vystavovaniu a predkladaniu správny...		24.01.2024 10:49
Z00000060/2024	Upozornenie na nevyhnutnosť evidencie tržieb v		24.01.2024 10:36
600001447/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	24.01.2024 10:34
600001446/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - opravné	24.01.2024 10:34
650000004/2024	Acknowledgement of receipt of the submission	Daň z príjmu - fyzické osoby, typ B (platná od 1.1.2011) - O	24.01.2024 10:33
650000002/2024	Acknowledgement of receipt of the submission	Daň z príjmu - fyzické osoby, typ B (platná od 1.1.2011) - R	24.01.2024 10:32
Z50000001/2024	Nezabudnite podať daňové priznanie a zaplatiť daň		24.01.2024 10:31
600001407/2024	Acknowledgement of receipt of the submission	Riadny prehľad o zrazených a odvedených preddavkoch na daň za	23.01.2024 17:24
600001405/2024	Acknowledgement of receipt of the submission	Riadny prehľad o zrazených a odvedených preddavkoch na daň za	23.01.2024 17:22
600001401/2024	Acknowledgement of receipt of the submission	Riadny kontrolný výkaz pre daň z pridanej hodnoty (platný od 1.7.2023)	23.01.2024 16:27
600001399/2024	Acknowledgement of receipt of the submission	Riadny kontrolný výkaz pre daň z pridanej hodnoty (platný od 1.7.2023)	23.01.2024 16:27
600001387/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	23.01.2024 13:03
600000611/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	19.01.2024 16:17
600000609/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	19.01.2024 16:16
600000573/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	19.01.2024 09:12
Z00000020/2024	Information on the result of the transmission of the	Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5 zákona č. 442/2012) –	17.01.2024 16:30
600000491/2024	Acknowledgement of receipt of the submission	Oznámenie DAC7/DPI (§22i ods. 12 a ods. 5 zákona č. 442/2012) –	17.01.2024 16:27
600000489/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	17.01.2024 16:25
600000487/2024	Acknowledgement of receipt of the submission	Daňové priznanie k dani z pridanej hodnoty (platné od 1.1.2021) - riadne	17.01.2024 16:24

The option "**View confirmation**" will allow the user to view data on the result of the submitted document processing in the Electronic Registry, and to print a confirmation of receipt, or rejection of

the submission. The receipt can only be obtained after the submission processing in the electronic registry and only for the following types of documents:

- Confirmation of the submission receipt
- Information on the submission reject.

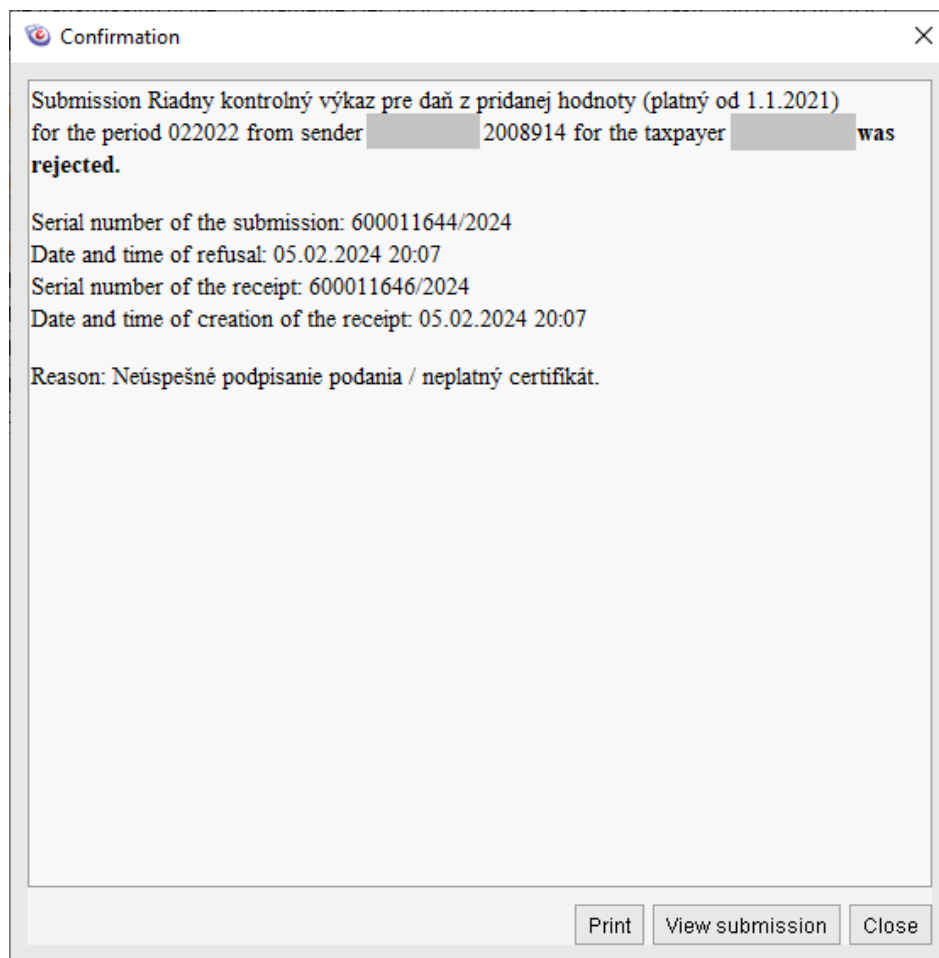
The confirmation on receipt of a successfully processed submission contains identification data of the submission, the date and time the submission was received, the receipt number, and the date and time the receipt was created.



By using the buttons, the user decides on the next action

- **"Print"** – the application prints the text of the receipt.
- **"View submission"** – the application searches for and displays the relevant sent submission document.
- **"Close"** – the application closes the displayed notification.

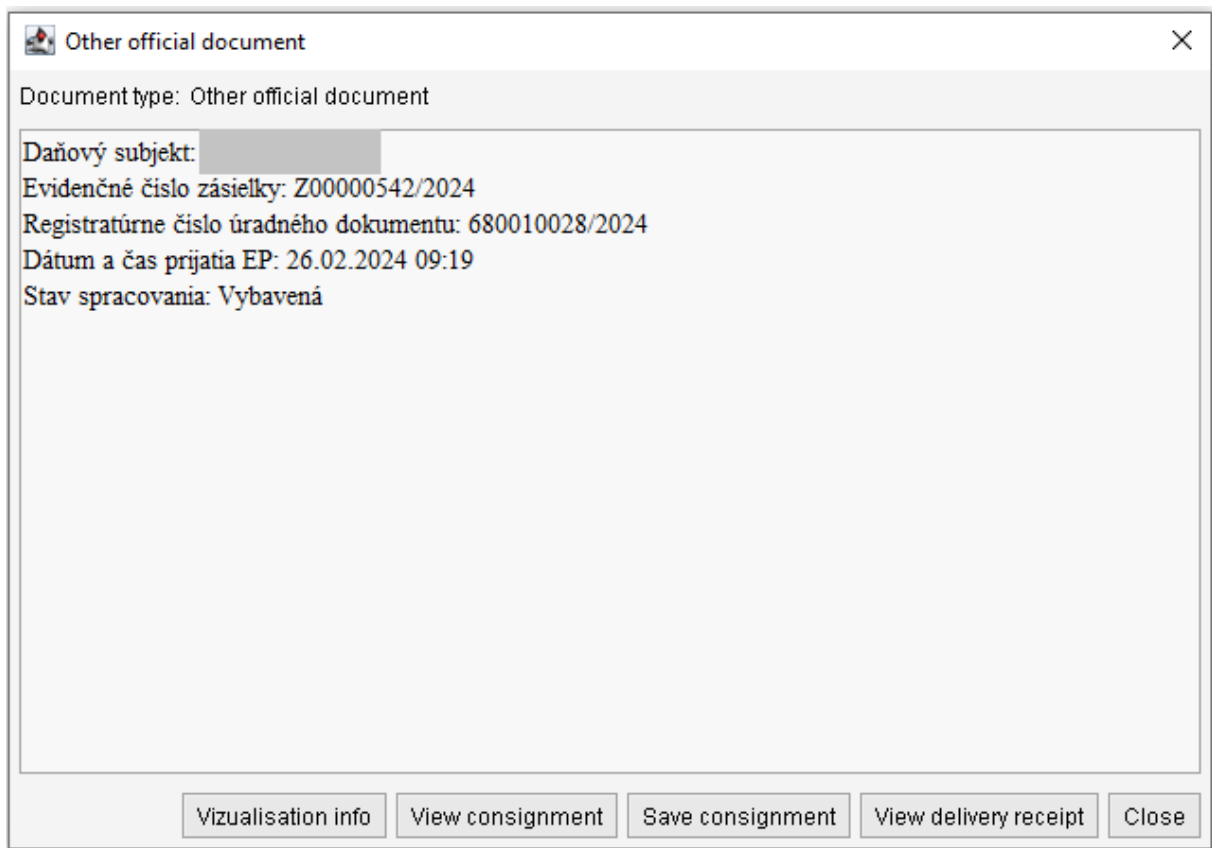
The confirmation for an unsuccessfully processed submission contains the identification data of the submission, the date and time of rejection of the submission, the data of the confirmation, and the reason for the submission rejection.



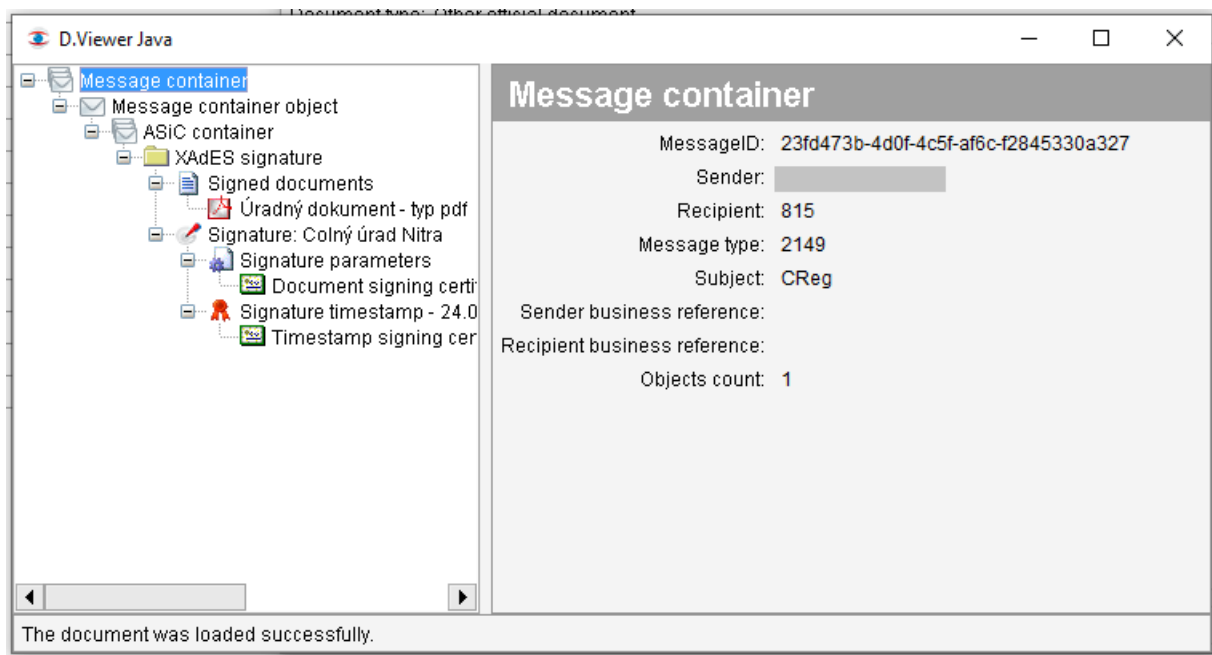
By marking a line in the list of received documents and confirmations and selecting "**Detail**", you can get more detailed information about the received document. In the details of the received document, the user can "**View submission**" to which the received document refers.

Official documents

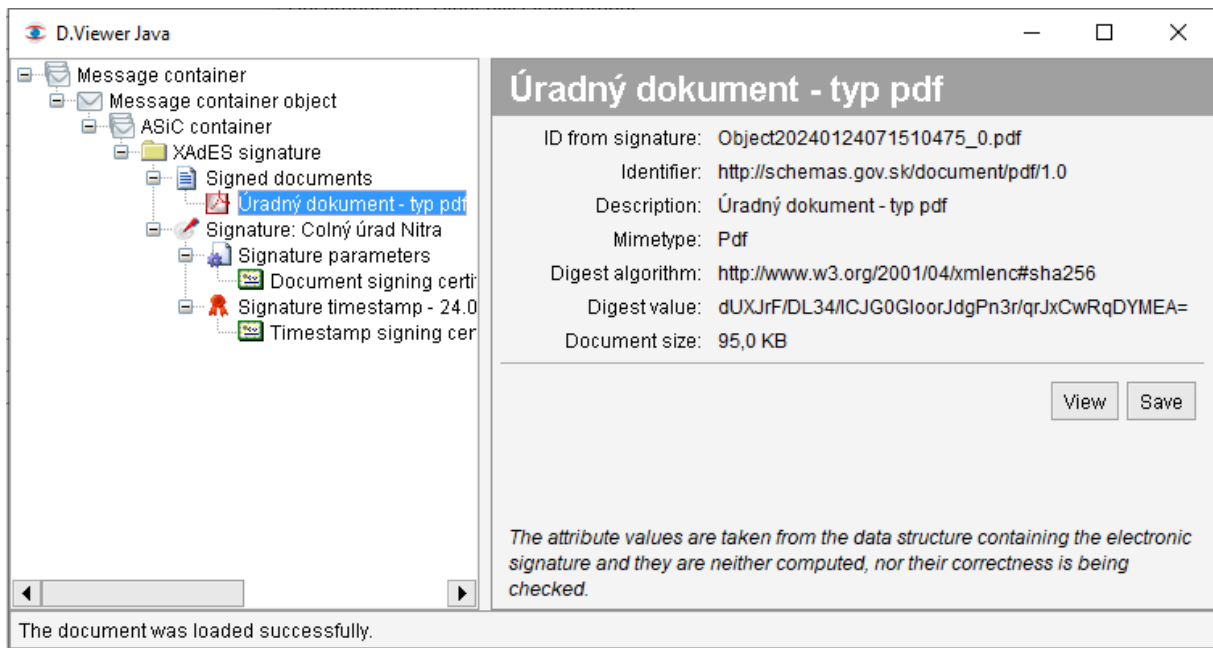
Official documents are a special type of received documents. By marking the entry of an official document in the list of received documents and confirmations and selecting "**Detail**", detailed information about the received official document may be obtained. The user can view the content of the official document, save it, save the complete structure of the shipment, or view the delivery note that relates to the document.



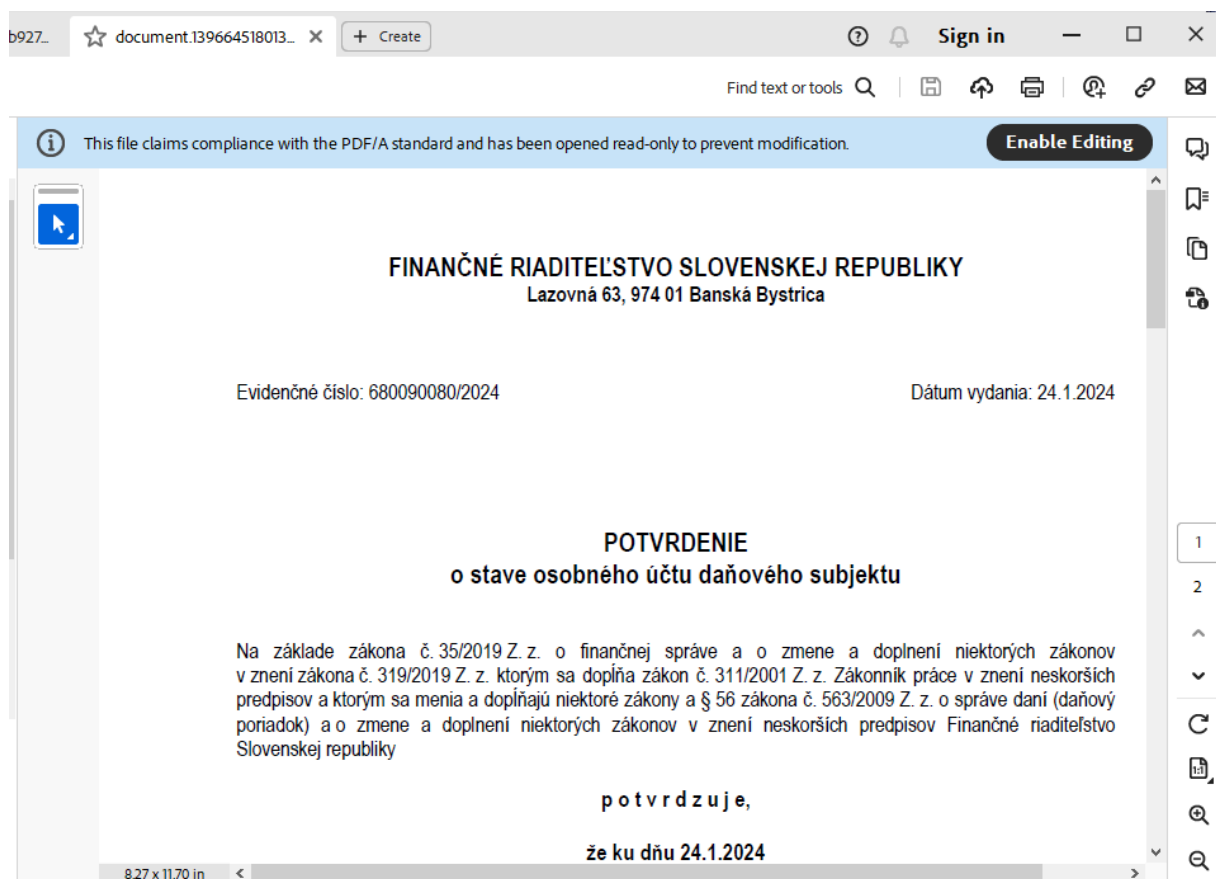
The "**View consignment**" option initializes the D.Viewer Java application, into which the complete structure of the official document shipment is loaded in a graphically comprehensible form.



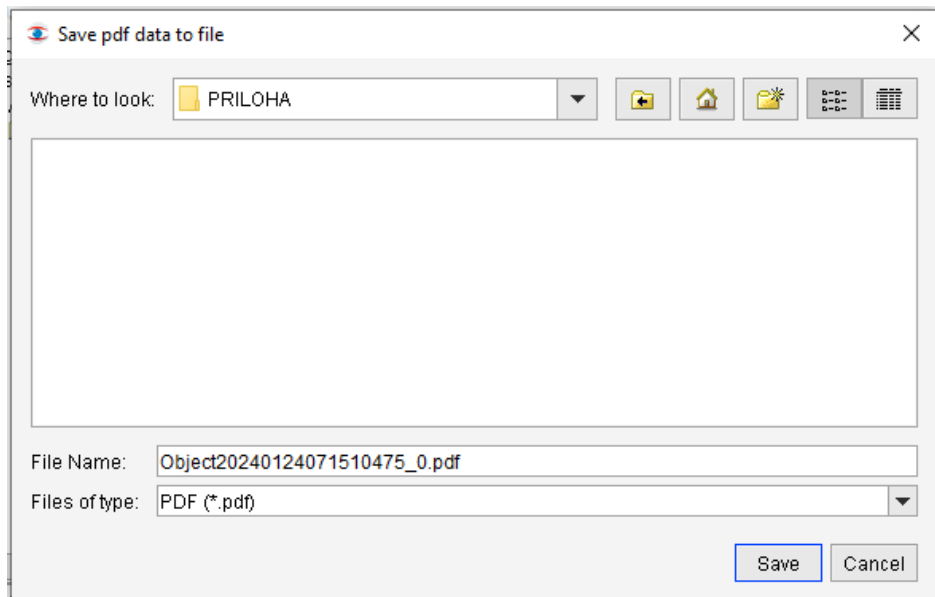
The user can view the entire structure of the shipment. In the right part of the window, the details of the marked part and the available functionalities are displayed. To display the contents of an official document, the user selects the item "Official document..." and selects "**View**" in the detail.



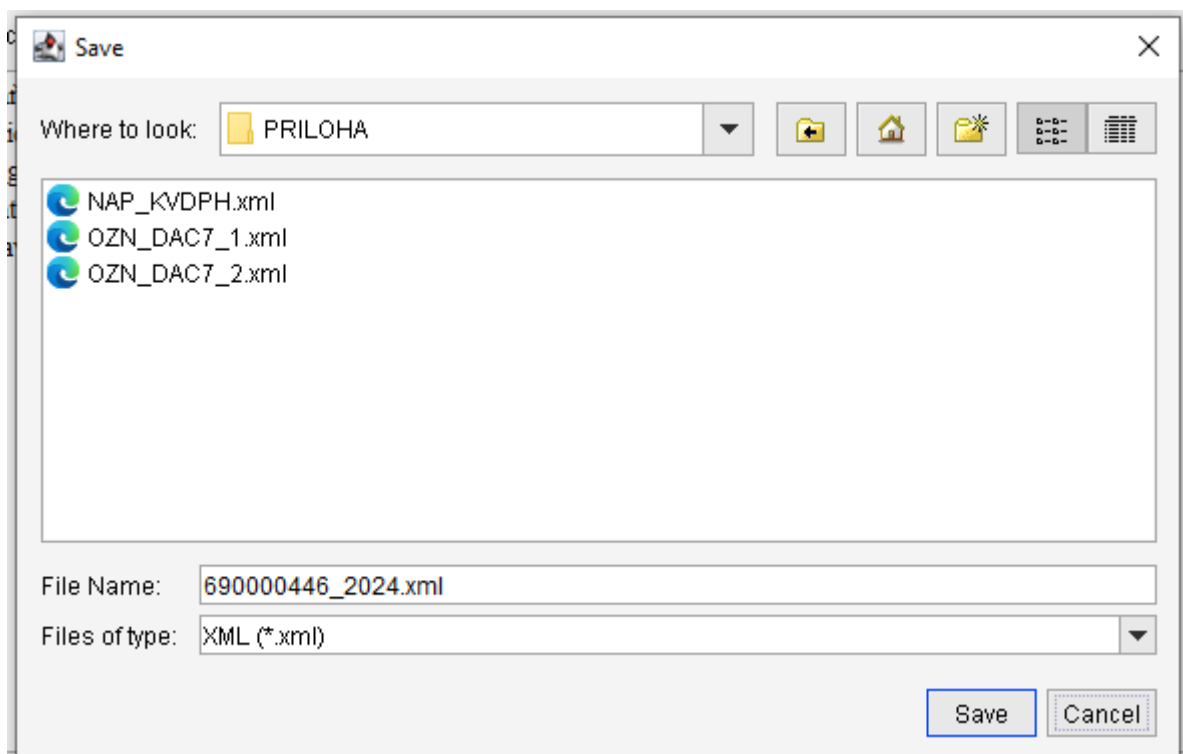
The application displays the document in the associated browser for the given file type (A.Reader, etc.).



The "Save" option in the detail of the official document displayed in the D.Viewer application will enable the file of the official document to be saved in the file system of the computer. The official document file is saved in the format in which it was created, i.e. DOC, PDF, RTF, etc.



When the user selects "**Save consignment**" in the detail of the official document, the application will display a screen for selecting the destination for saving the file. The complete structure of the official document shipment is saved in the XML format.



When the user selects "**View delivery receipt**" in the detail of the official document, the application displays the delivery receipt data, i.e. confirmation of the delivery of the shipment of the official document.

List of oversized submissions

The "**List of oversized submissions**" submenu is intended for tax entities sending oversized DAC7 submissions. The list contains an overview of the sent KV DPH data files with information about the relevant submission (submission ID, status, date and time of submission), with options for managing these files.

File name	Submission ID	Time of sending	Status
NAPDAC7_test1.zip	600011706/2024	06.02.2024 18:43	Odoslaný
NAPDAC7_16MB.zip	600011704/2024	06.02.2024 18:39	Odoslaný

With the appropriate buttons, the user can delete files from the application registry, or in case of unsuccessful sending, he can repeat their sending.

11. New document

The user presses the "**New**" button accessible in the application form. The functionality ensures that an empty form is opened. The choice is advantageous for cases:

- the need to complete a tax document for another tax entity,
- interruption of filling and ensuring deletion of entered document data.

The application warns about possible deletion of the currently filled form data.

Question

Performing this operation will delete the existing data. Do you want to continue?

Yes No

If the user confirms "**Yes**", the application deletes the filled-in data of the form and prompts for the selection of the subject's data.

If the user pressed the "**New**" button by mistake, he confirms the choice "**No**". The data of the currently displayed document will not be deleted, and the user can continue filling.

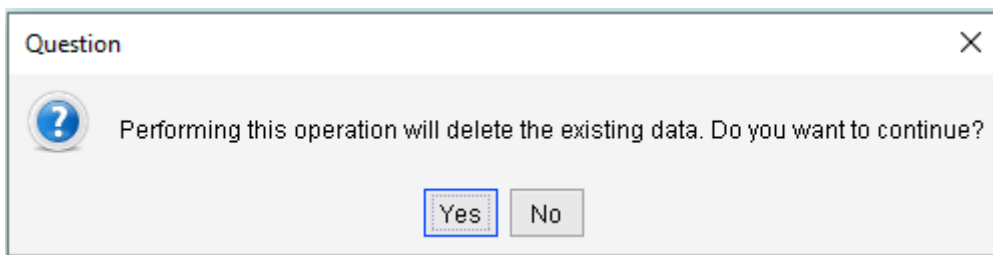
12. Loading a document from an XML file

The user selects the "**Load from XML file**" option in the "**Work with TD**" menu. The functionality assumes an XML file format published for each supported document on the Financial Administration Portal, allowing files from different sources to be interconnected.

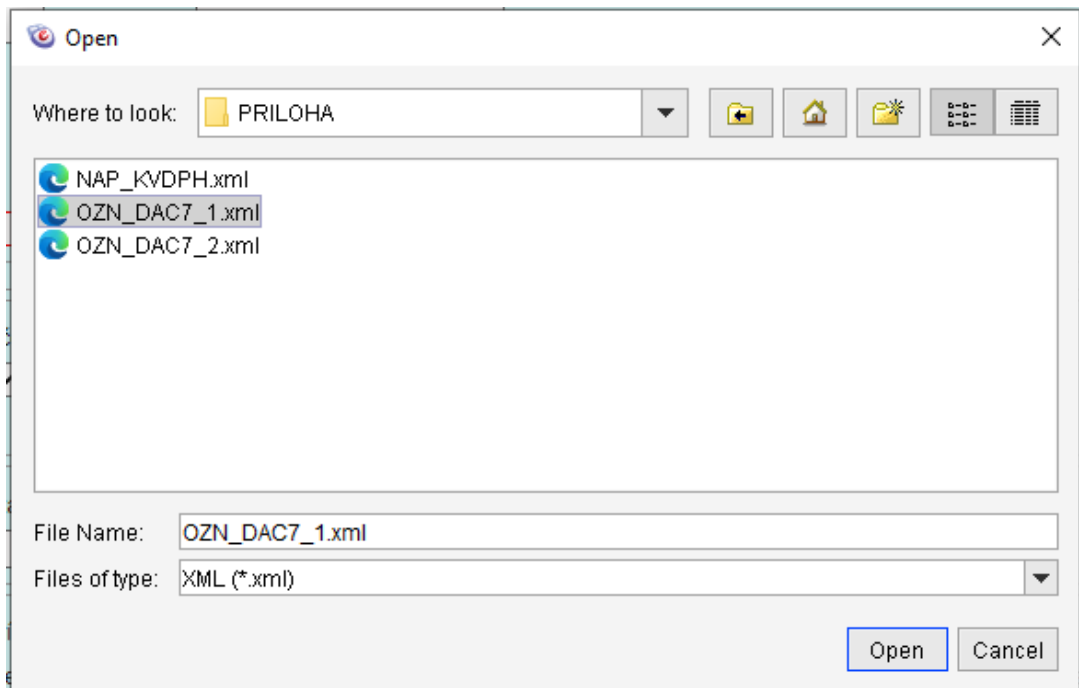
Utilization of the option is advantageous for cases:

- the need to load data from an XML file created in other software,
- continuation of work on the document in progress, which the user saved in XML file format.

The application warns about possible deletion data of the currently filled form



When the user requests to load from a file, he confirms the choice "**Yes**". The application will offer a standard window of the operating system for file selection. The appearance of the window varies depending on the installed operating system of the computer and the local settings of the user.



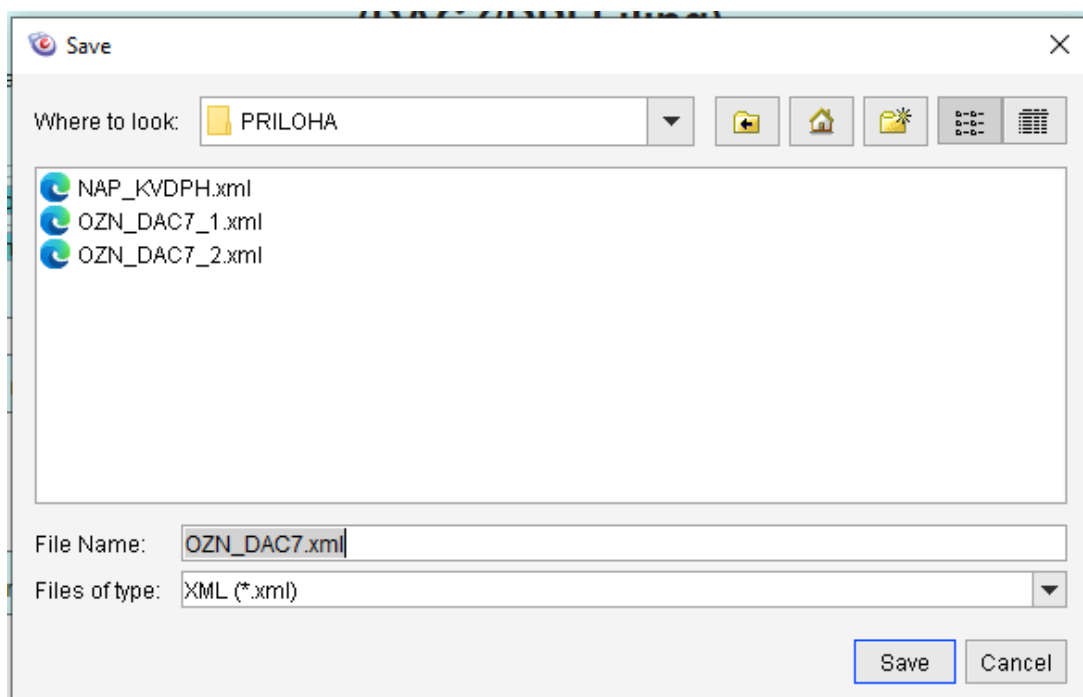
The user marks the file for loading and confirms with the "**Open**" button. The application displays the data read from the file in the document form and performs value checks. The subsequent processing of the document is the same as when filling in the items manually.

If the format of the loaded XML file does not correspond to the XSD scheme for the selected type of document (the prescribed structure is published on the Financial Administration Portal), the application will display an error message and the data from the XML file will not be loaded into the document.

13. Saving to an XML file

The user may use the function of saving to an XML file at any time when creating a tax document. The application also allows you to save a document in progress, i.e. it is not required to fulfill the checks defined for the respective document.

The user uses the "**Save to XML file**" option, which is one of the "*Work with TD*" menu items. A standard window will appear for choosing to save the file in the computer's file system. The appearance of the window varies depending on the installed operating system of the computer and the local settings of the user.

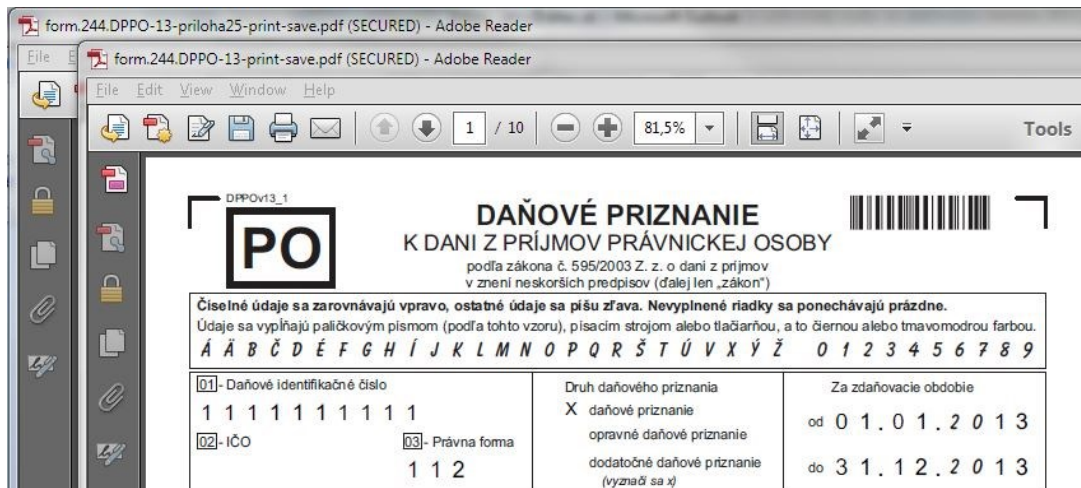


The user selects the location of the file. The pre-filled name of the saved file can be modified. After confirming the "**Save**" option, the application creates the required XML file according to the current XSD scheme and saves it to the selected destination.

14. Document printing

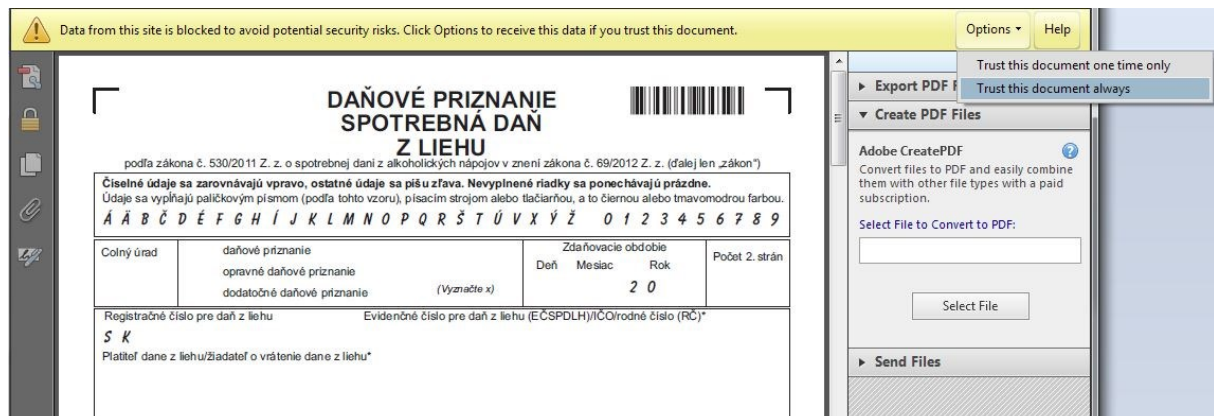
The application allows to print the completed tax form through a PDF file. The file can be created exclusively from the checked document, i.e. from a correctly completed tax form that contains all mandatory items, and does not contain any syntactic and/or critical errors.

The user presses the "**Print**" button at the bottom of the form. The background application will perform the document check. If the document meets the defined criteria, the application will create a PDF document / documents containing the completed form data and displays the files in a predefined browser.



Whether one PDF file or several files will be created depends on the specific type of form. As a rule, the forms that contain attachments, or repeatable sections forming part of the form, create multiple PDF files that together represent the content of the form. For example, DP FOB, DP PO, Annual report... are typical examples of such forms.

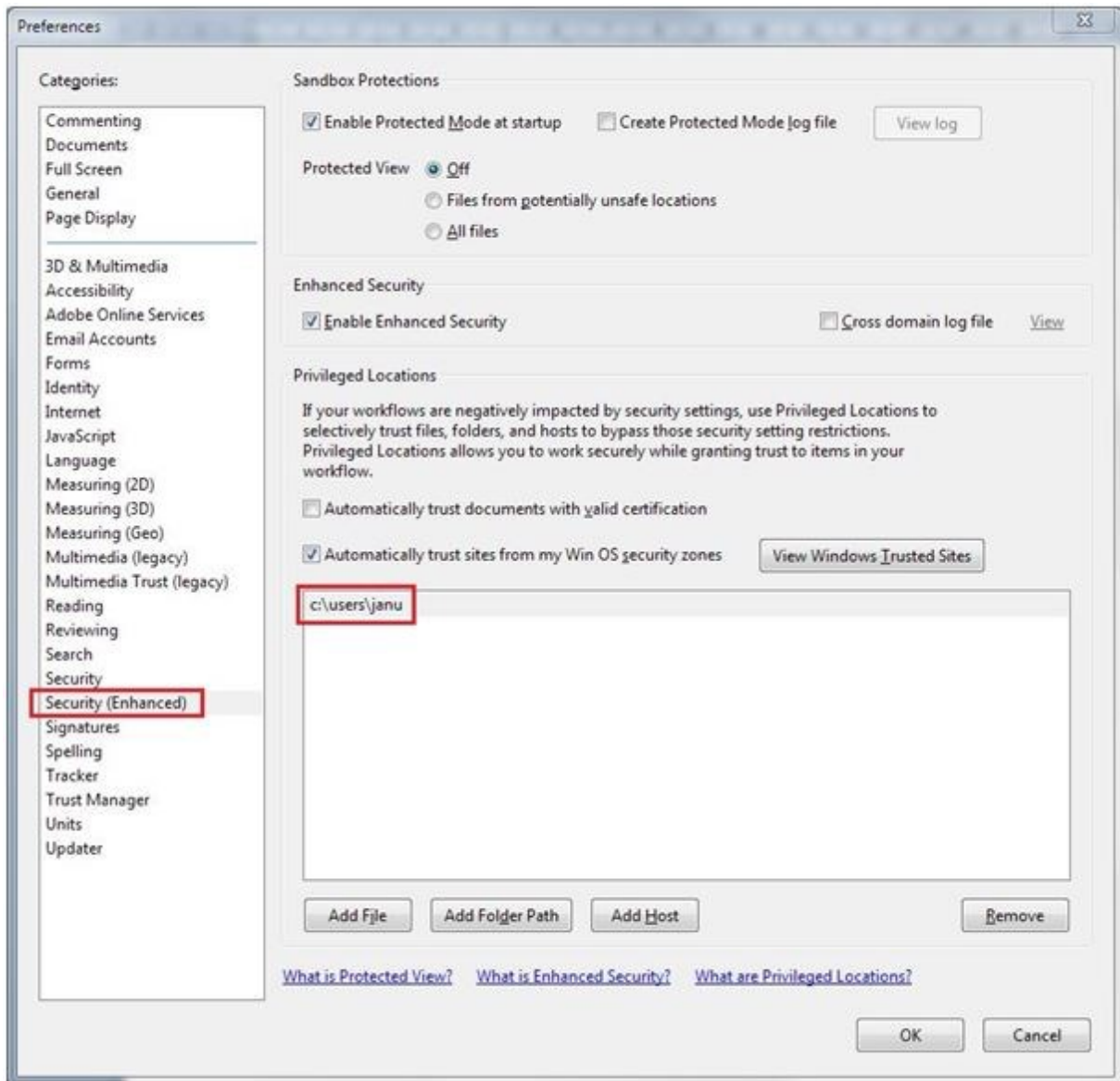
Protected displaying must be enabled. If multiple PDF files are displayed, it is necessary to enable the displaying on each of them. In Adobe Reader X, we recommend selecting the "always" option.



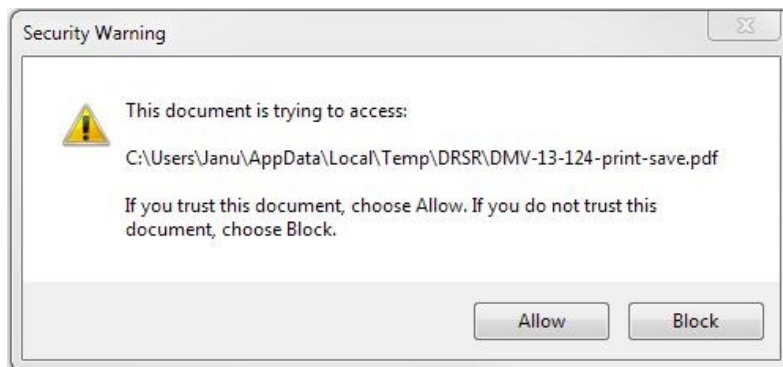
For the version of Adobe Reader XI, we recommend to add the site to the list of Trusted Sites in the menu Adobe Reader > Edit > Preferences > Security (Enhanced) for printing multiple documents:

c:\users\username

Example:



The mentioned setting is reflected in the fact that when requesting to print a document from eDANE/Java, the Adobe Reader XI application displays a prompt to confirm the trustworthiness of the document:



After confirming the "Allow" option, the document displays the data

DAŇOVÉ PRIZNANIE SPOTREBNÁ DAŇ Z LIEHU			
podľa zákona č. 530/2011 Z. z. o spotrebnej dani z alkoholických nápojov v znení zákona č. 69/2012 Z. z. (ďalej len „zákon“)			
Číselné údaje sa zarovnávajú vpravo, ostatné údaje sa píšú zľava. Nevyplnené riadky sa ponechávajú prázdne. Údaje sa vyplňajú paličkovým písmom (podľa tohto vzoru), písacím strojom alebo tlačiarňou, a to čiernou alebo tmavomodrou farbou.			
Á Ä B Č D É F G H Í J K L M N O P Q R Š T Ú V X Ý Ž 0 1 2 3 4 5 6 7 8 9			
Colný úrad	X daňové priznanie opravné daňové priznanie dodatkové daňové priznanie (Vyznačte x)	Zdaňovacie obdobie Deň Mesiac Rok 1 2 0 1 3	Počet 2. strán 1
Registračné číslo pre daň z liehu S K 1 0 0 0 0 0 0 0 0 0 0 0		Evidenčné číslo pre daň z liehu (EČSPDLH)/IČO/rodné číslo (RČ)* 1 2 3 3 6 6 6 6 6 6 6 6	
Platiteľ dane z liehu/žiadateľ o vrátenie dane z liehu* J A K O S , a . s .			

The user will use the functionality of the PDF browser to print the document, or to save the document in PDF format. The type of PDF document used does not allow data modification.

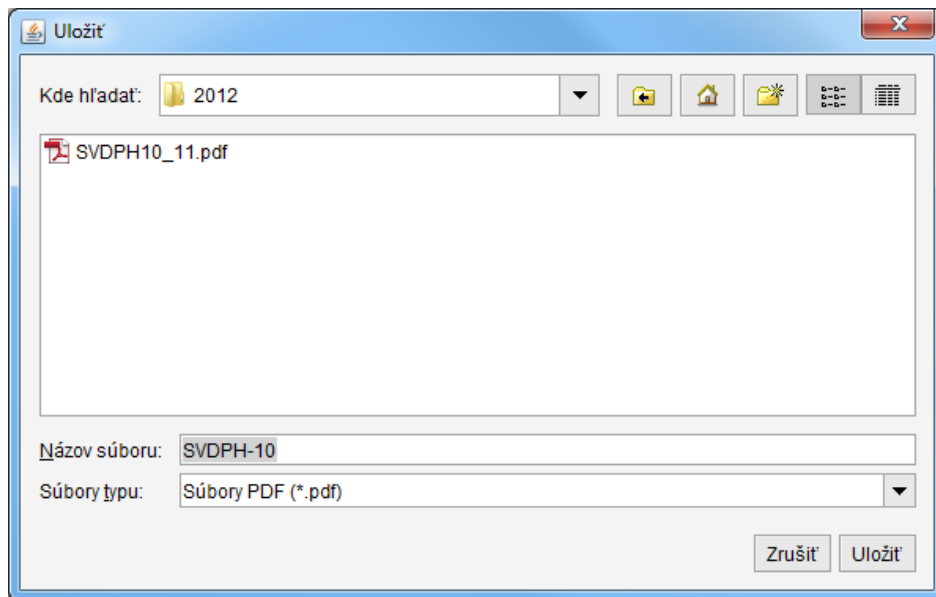
If it is a pageable PDF file, buttons for browsing and printing are displayed at the bottom of the form. Before printing a pageable PDF file, we recommend saving the document first (i.e. not printing the generated file directly) and using the "Print all" („Vytlačiť všetko“) button at the bottom of the document.

The screenshot shows the Adobe Reader interface with a PDF form titled "form.244.DPPO-13-priloha25-print-save.pdf (SECURED)". The form contains the following fields:

- Údaje o prijímateľovi č. (with a signature line for the tax authority representative)
- Suma v eurách
- IČO / SID (with a slash separator) and Právna forma
- Obchodné meno alebo názov
- Sídlo (with Ulica and Súpisné/orientačné číslo sub-fields)
- PSČ and Obec

At the bottom of the form, there are three buttons: "Predchádzajúca strana", "Nasledujúca strana", and "Vytlačiť všetko". The page size is indicated as 8,27 x 11,69 in.

If the document fails to open automatically in the browser, the application displays a dialog to save the file



The user selects the location of the file. The pre-filled name of the saved file can be modified. After confirming the "**Save**" („**Uložit**“) option, the application creates the desired PDF file according to the recommended pattern and saves it to the selected destination.

15. Print confirmation of submission by non-electronic means

The application enables to print a confirmation of the tax return submitting, which the tax subject submits in a non-electronic way, i.e. in the stone registry of the Financial Administration. The functionality is accessible only for selected types of forms, and only for checked forms that do not contain critical errors.

The user presses the "**Print receipt**" button at the bottom of the form. The background application will perform the document check. If the document meets the defined criteria, the application creates a PDF document containing the completed form data.

form.244.DPPO-13-potvrdenie-print-save.pdf (SECURED) - Adobe Reader

File Edit View Window Help

1 / 1 60%

Tools Sign Comment Extended

Sign In

Export PDF Files

Create PDF Files

Adobe PDF Pack

Convert files to PDF and easily combine them with other file types with a paid subscription.

Select File to Convert to PDF:

Select File

Send Files

Potvrdenie o podaní daňového priznania k dani z príjmov právnickej osoby
za zdaňovacie obdobie 2 0 1 3

PO

ÚDAJE O DAŇOVÍKOVI

Obchodné meno alebo názov firmy
A B C a . s .

Daňové identifikačné číslo
1 1 1 1 1 1 1 1 1 1

Sídlo
Ulica a súpisné/orientačné číslo
A G Á T O V Á 1 5

PSČ Názov obce
9 7 4 0 4 B A N S K Á B Y S T R I C A

Štát

ÚDAJE O DAŇOVOM PRIZNANÍ

Daňové priznanie za zdaňovacie obdobie	2 0 1 3
Základ dane (z r. 500 tlačíva daňového priznania PO)	9 7 8 0 0 . 0 0
Daň na úhradu (z r. 900 tlačíva daňového priznania PO)	1 5 0 . 0 0
Daňový preplatok (z r. 901 tlačíva daňového priznania PO)	

Podpis štatutárneho orgánu daňovníka
alebo právneho nástupcu
alebo splnomocneného zástupcu
alebo správcu konkurznej podstaty

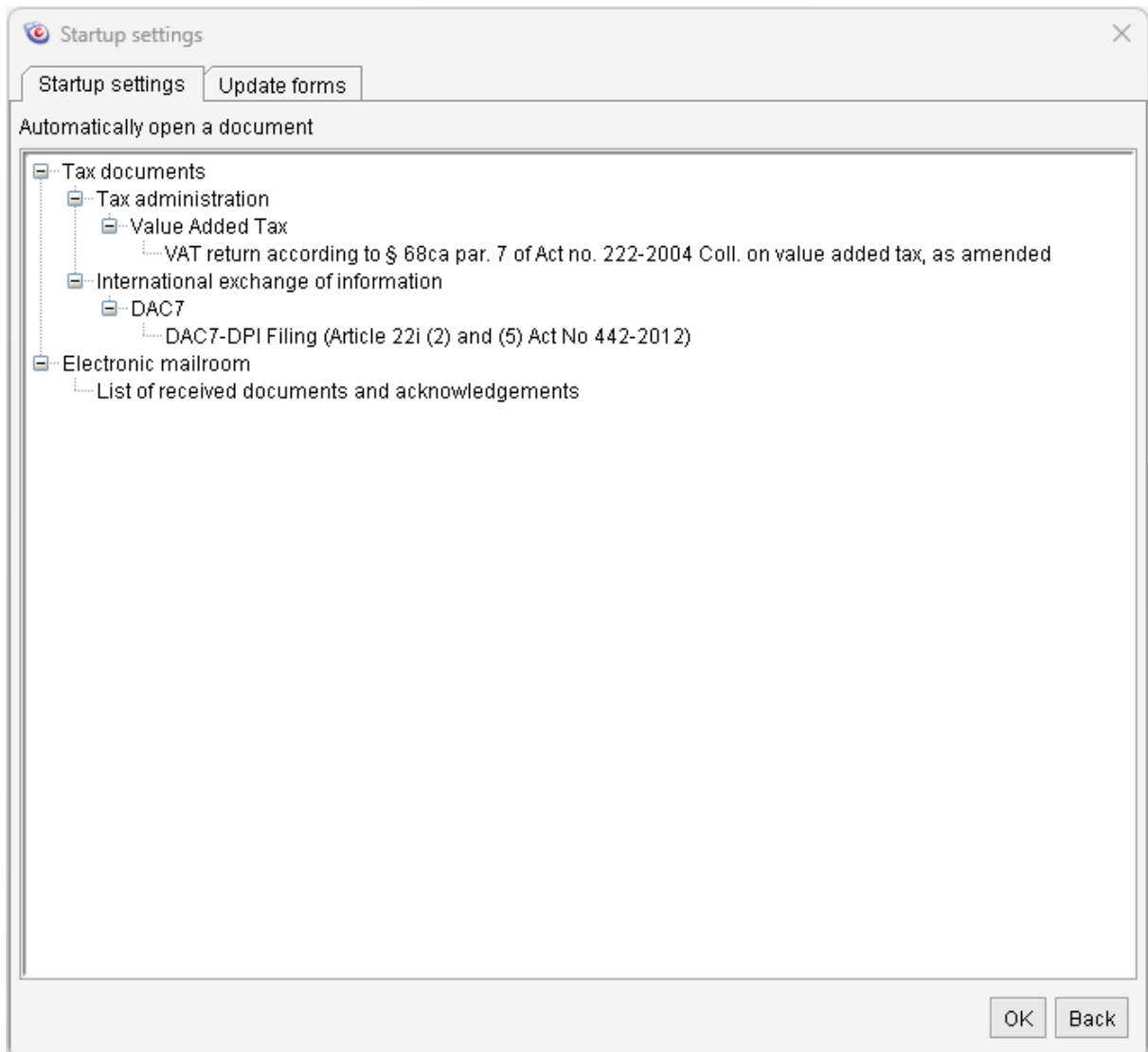
Odtlačok prezentačnej pečiatky
daňového úradu

Podpis pracovníka daňového
úradu, ktorý priznanie prijal

Tlačivo vytičené z Portálu PD

16. Startup settings

The "**Startup settings**" option is part of the "**Settings**" menu.

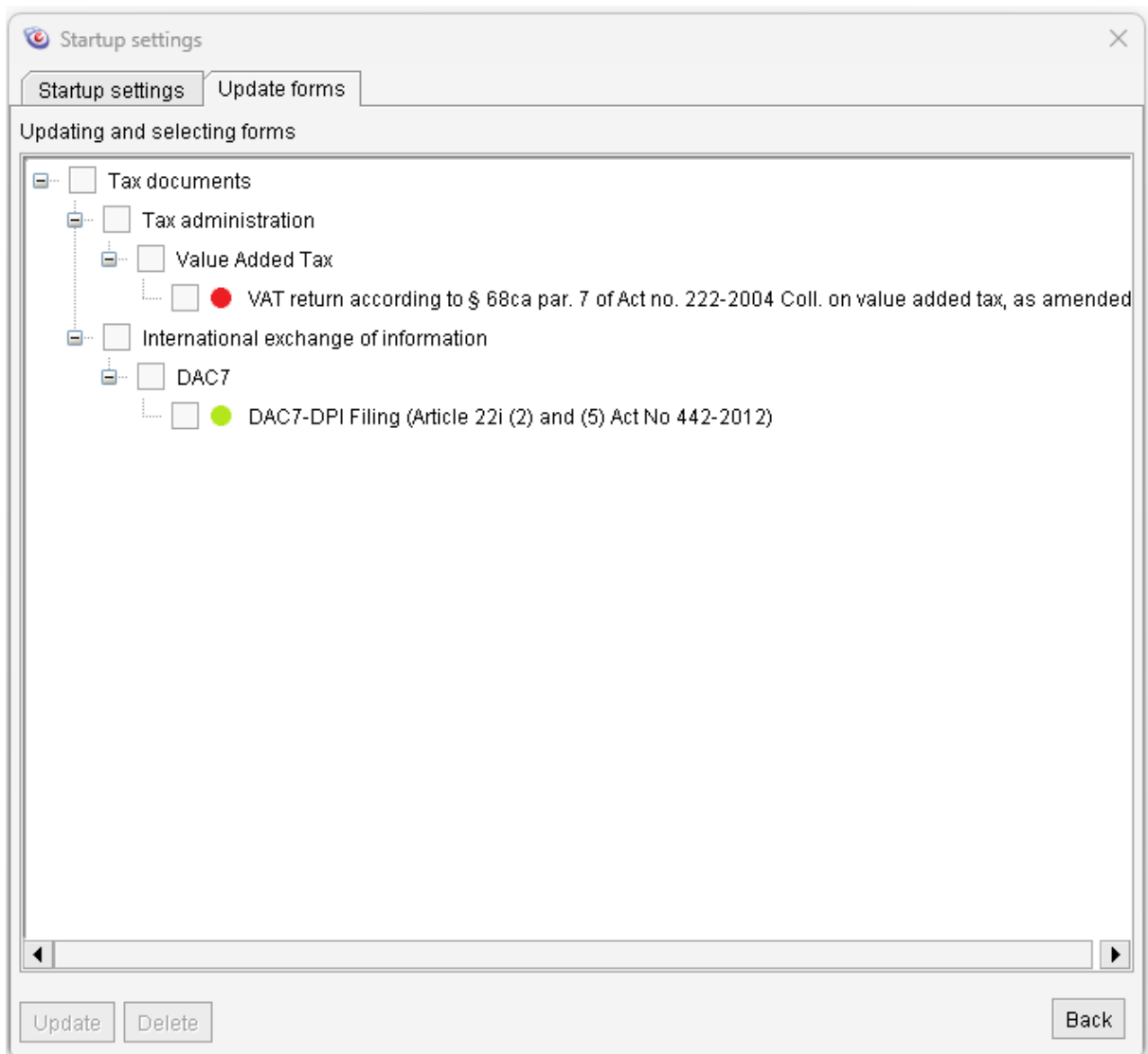


The user will select an item that will be displayed after starting the application. Confirms the selection with the "**OK**" button. The setting will take effect after the next start of the application.

17. Update of the tax document forms

At the first start, the application contains a set of all available tax document forms. The user selects a set of forms to use through the "Update forms" menu. The forms are divided according to the type of tax. They are marked with a red or green tag:

- **green** – the form is available in the application menu and is automatically updated when connected online,
- **red** – the form will not be displayed in the application menu.



The user highlights the designated red form and chooses "**Update**", which installs the form package into the application. Download and installation may take longer time, depending on your connection parameters. The average size of the form package is approximately 5MB, so it is recommended to adapt the number of updated forms to the capabilities of your connection.

If the user wants to limit the set of forms installed in the application, he highlights the designated green forms and chooses "**Delete**". Deleted forms will not be displayed in the "Tax documents" menu and their possible updates will not be downloaded when connected online.

18. List of subjects/entities

The application allows the data of the tax subject to be saved in case of repeated use when filling out the tax return. Subject data (VAT number, name/business name, address data, telephone number, fax number, contact person data) will be stored if:

- the user entered the data of a new tax subject into the document, or modified the data of an already saved subject,
- used the "**Check**" function,
- the document was filled out correctly.

The user can see the saved data of tax subjects in the "Settings" menu, with the "List of entities" option. The displayed data is not editable.

The screenshot shows a window titled "List of entities" with a close button (X) in the top right corner. On the left side, there is a vertical list of items, with the top one highlighted in grey. The main area of the window contains a form with the following fields and sections:

- VAT ID TIN/RN Country
- ID
- SK NACE
- Legal form
- Business name
- Name
- Address
- Contact
- Phone E-mail
- Fax Web
- Managing Director
- Name
- Phone

At the bottom right of the window, there are two buttons: "Delete" and "Close".

By marking the subject identifier and then pressing the "Delete" button, the user decides to delete the subject from the list. The application will display a verification question before deletion

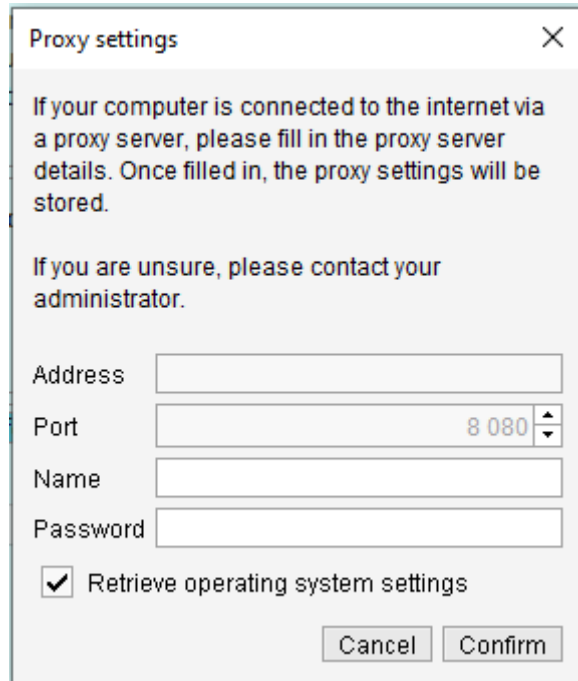
The screenshot shows a dialog box titled "Question" with a close button (X) in the top right corner. The dialog box contains a question mark icon and the text "Do you really want to delete the subject's data?". Below the text are two buttons: "Yes" and "No". The "Yes" button is highlighted with a blue border.

When the user confirms "Yes", the application will delete the saved data of the tax subject. The application will not offer the data of the deleted tax subject for pre-filling in the document.

When the user confirms "No", the application will not delete the marked data.

19. Proxy settings

When the computer is connected to the Internet through a proxy server, it is necessary for the user to set the connection parameters. The option "Proxy settings" is part of the "**Settings**" menu.



Proxy settings

If your computer is connected to the internet via a proxy server, please fill in the proxy server details. Once filled in, the proxy settings will be stored.

If you are unsure, please contact your administrator.

Address

Port

Name

Password

Retrieve operating system settings

Cancel Confirm

The user shall enter the required values and confirms with the "**Confirm**" button. The application remembers the setting and there is no need to enter it again.

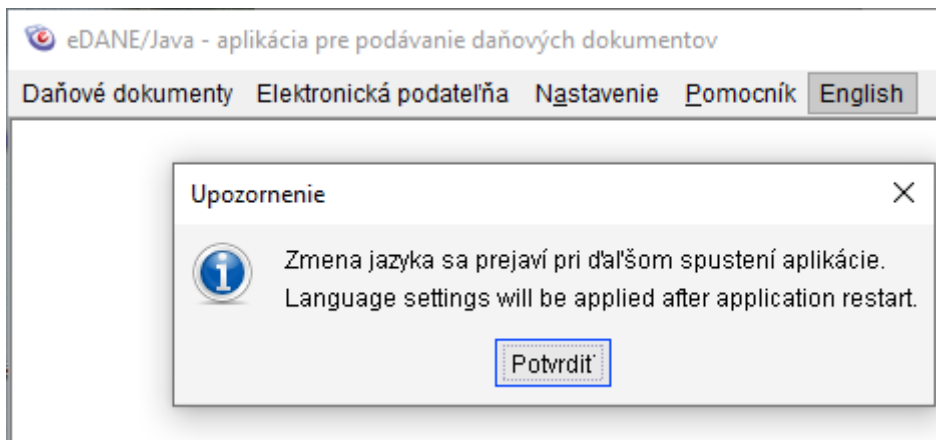
If the user selects "**Retrieve operating system setting**", the application tries to retrieve the relevant parameters

- from the Java settings,
- from the default browser settings,
- from system settings (support for Windows, OSX, KDE, Gnome),
- from system variables.

If the proxy requires login data, the data specified in the displayed dialog (Items *Name*, *Password*) will be used. If the user has not entered them, the dialog will be displayed repeatedly.

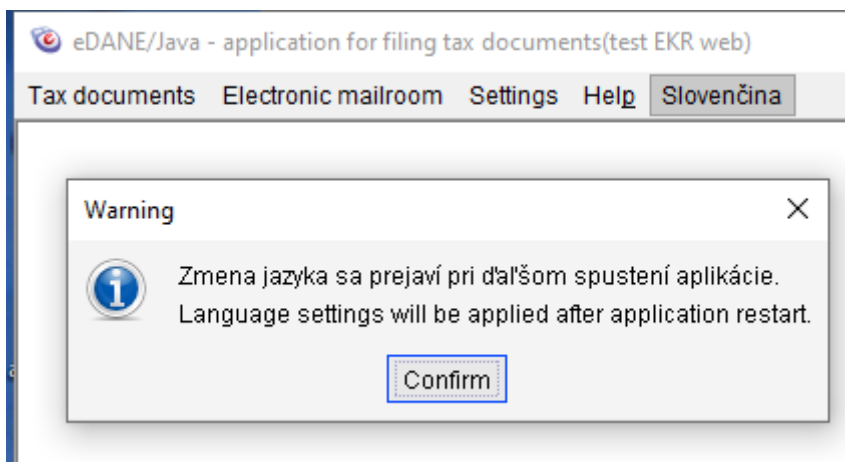
20. Switching the eDane/Java language version

When the user clicks on the "English" menu item, an Upozornenie (Warning) will be displayed:



Subsequently, if the user clicks the Confirm button (or closes the notification), closes/quits the eDane/Java application, and restarts eDane/Java – the eDane/Java application is launched in the English language.

If the user in the English version clicks on the "Slovak" (Slovenčina) menu, a Warning (Upozornenie) will be displayed:



Subsequently, if the user clicks on the Confirm button (or closes the notification), closes/quits the eDane/Java application, and restarts eDane/Java – the eDane/Java application is launched in the Slovak language.