

**How to register for PICS
(Programme Information and Collaboration Space)?**

Registering in PICS consists of two steps:

- 1) You **authenticate yourself** by creating an **EU Login** account, previously known as **ECAS**.
- 2) **After** you created your account, you **register in PICS**.
- 3) Below you find **step by step [guidance](#)**.
- 4) **If** you have **already** an **EU Login/ ECAS account**, you can immediately go to [step 2](#).

STEP 1: CREATE YOUR EU LOGIN ACCOUNT

1. Click on: <https://webgate.ec.europa.eu/pics/>
2. Once you have reached the PICS welcome page, click on the "**Create an account (previously ECAS)**".

Welcome to PICS

Programmes Information and Collaboration Space is an online system for Tax and Customs administrations across the EU. It aims to increase effectiveness and efficiency of the programme activities, save costs and better exploit the richness and the variety of information produced and made available via and by the programmes. Officials can easily access information relating to programme activities and different topics, co-create content and knowledge, facilitate the development of network of professionals and communities, provide online workspaces for cooperation and collaboration.

Click on the login button, and you will be redirected to the secure ECAS login page.

[Log in using ECAS](#)

[Forgot your password?](#)

If you belong to the EU customs or tax authorities, but don't have a PICS account yet, you can create one automatically, by simply logging in. If you don't, but have need to access PICS, contact your country's officials responsible for access to PICS, or contact PICS site support using the form below, and your request will be forwarded to them.

I don't have an ECAS account

[Create an ECAS account](#)

[Contact support](#)

Create an EU Login account

You can create an **EU Login account** using the self-service.

Please note that active members of EU staff do not need to create an account.

Use your e-mail address

[Next](#)

[Create an account](#)

Click on the "**Create an account**" link on the EU Login main page.

There is no need to fill in the "Use your e-mail address" field.

Create an account

[Help for external users](#)

First name

Last name

E-mail

Confirm e-mail

E-mail language
 English (en) ▼

Enter the code

By checking this box, you acknowledge that you have read and understood the [privacy statement](#)

Create an account

Fill in the provided form with your personal details:

- **First name** – Your first name cannot be empty and can contain letters in any alphabet;
- **Last name** – Your last name cannot be empty and can contain letters in any alphabet;
- **E-mail** – An e-mail address that you have access to;
- **Confirm e-mail** – Type your e-mail address again to make sure it is correct;
- **E-mail language** – The language used when EU Login sends you e-mails regardless of the language used in the interface. It guarantees that you are able to understand these e-mails even if they were triggered mistakenly. EU Login only sends you e-mails for validating your identity or for notifying you about security events affecting your account;
- **Enter the code** – By entering the letter and numbers in the picture, you demonstrate that you are a human being who is legitimately creating an account. If the code is too difficult to read, click on the button with two arrows to generate a new one;
- Check the **privacy statement** by clicking on the link and tick the box to accept the conditions;
- Click on "**Create an account**" to proceed.

REMARK: Only use professional email addresses. Hotmail, gmail and any other emails created on commercial providers will not be accepted by PICS.

3. You will **receive** a mail with an **activation link** on which you have to click to set your EU login password.
4. Go to **step 2** and **register in PICS**.

STEP 2: REGISTER IN PICS

1. Click on: <https://webgate.ec.europa.eu/pics/>
2. Once you have reached the PICS welcome page, click on **Log in using ECAS**

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Log in using ECAS

[Forgot your password?](#)

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Contact support

3. Insert your e-mail address and EU Login password.
4. You are now a PICS member.
5. How to join a group?

If you are an official user (from customs or tax administrations in Europe), you can surf freely the Overview of PICS Groups from the main page. You can either join directly groups labelled as 'Open' or you can ask to join the groups labelled as 'Request membership' type. There is also a third category of groups labelled 'Upon invitation' for which you cannot request membership, but the group leader can add you directly to the group if you are supposed to be its member. If you have joined PICS in order to become a member of such a closed group, send an email to the group leader informing them that you are now member of PICS and they will add you to the group. Unofficial users (trade/academia) do not see the overview of groups and therefore can only be added to all types of groups by the group leader.

***Enjoy the online experience
The PICS Online Coaching Team***